July 13, 2023

UCSB Financial Management Modernization

Project and Grants Management (PGM)
Wave 2 - 4: Cost Conversion and Cleanup Kickoff

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Topics

1. PGM Conversion team
2. Project Criteria & Scope
3. Clean-up Guidance
4. Timeline
5. Demo: How to prepare data
6. Next Steps
7. Q&A

PGM Conversion Team

PGM Workstream Leads

Tyler Clark, *EMF Manager*

Jane Kittle, *CFO Research Division*

Mattie Moore, *Deloitte Implementation Partner*

Functional Conversion Leads (Budget & Costs)

Kelly Hayton, *EVC Assoc Director of Finance & Ops*

Jane Kittle, *CFO Research Division*

Technical Conversion Team

Anna Lin, *Business Systems Analyst*

Dan Gallagher, *GUS Conversion Lead*

PGM Conversion: Scope

Our primary targets for Conversion are below. We have outlined data sources for each.

Sponsored Projects	Start-Up Projects	Retention	Other Faculty Discretionary
Sponsored projects will convert a full budget and ITD costs	*Start-Up projects will only convert budget balances*	*Retention Projects will only convert budget balances*	*Faculty Discretionary will only convert budget balances*
GUS, Peoplesoft	*Assistant Deans*	*Assistant Deans*	*GUS*

**Please focus on Sponsored Cost reconciliation.
All other project types will utilize only budget balances moving forward.**

Finance & Resource Management

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Cost Conversions: Clean-Up Requirements and Guidance

This is a high-level plan for cost conversion. We will utilize both Peoplesoft and GUS data to confirm costing is correct. This process **will repeat** when subsequent periods are closed.

GUS reconciled costing data is pulled as of 12/31/22 GL date

Peoplesoft costing data is pulled as of 12/31/22 GL date

Compare totals at the Sub Level for each Account-Fund-Project level

To resolve discrepancies, add or update Project Codes on PeopleSoft transactions in a separate page

Confirm Expenditure Category / Sub level is balanced

Costs will <u>not</u> be adjusted in your instances of GUS or in Peoplesoft
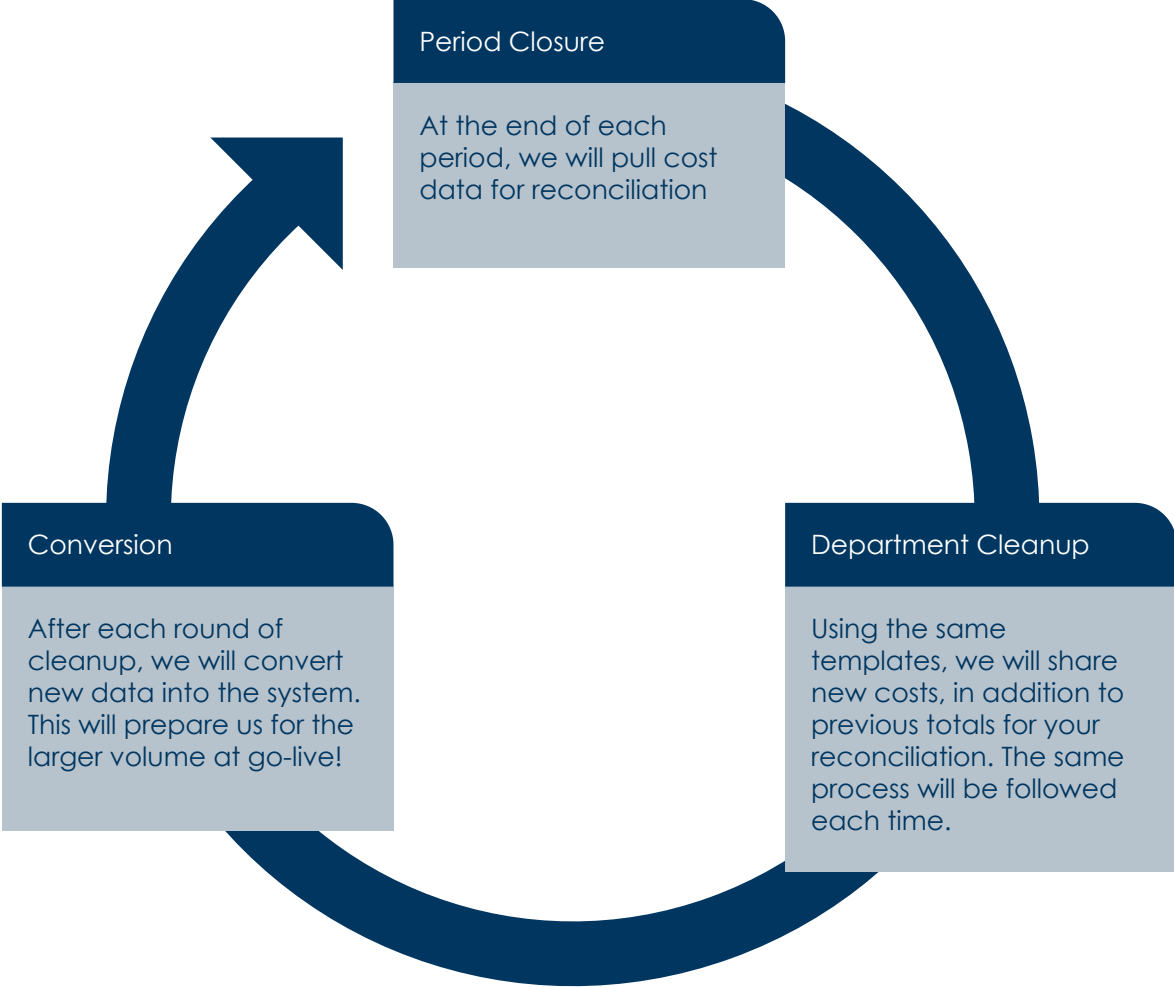
Cost Conversions: Timeline

Below are important dates for this conversion. However, feel free to begin cleanup as soon as possible.

Object Kick-off Meeting	Data Clean-Up	GUS Extract + Transform	Data Review	Period 2 Release
Today's meeting Meant to cover expectations	Deadline for the cleanup we've discussed	Dan will extract your data at this point	We will review for discrepancies or questions we may have after the extraction	We will release an additional round for reconciliation - these will be expenses from 12/31/22 - 6/30/23
7/31/23	8/28/23 ⭐	9/5/23	9/12/23	8/30/23

You will also receive an invitation to office hours on Mondays and Wednesdays
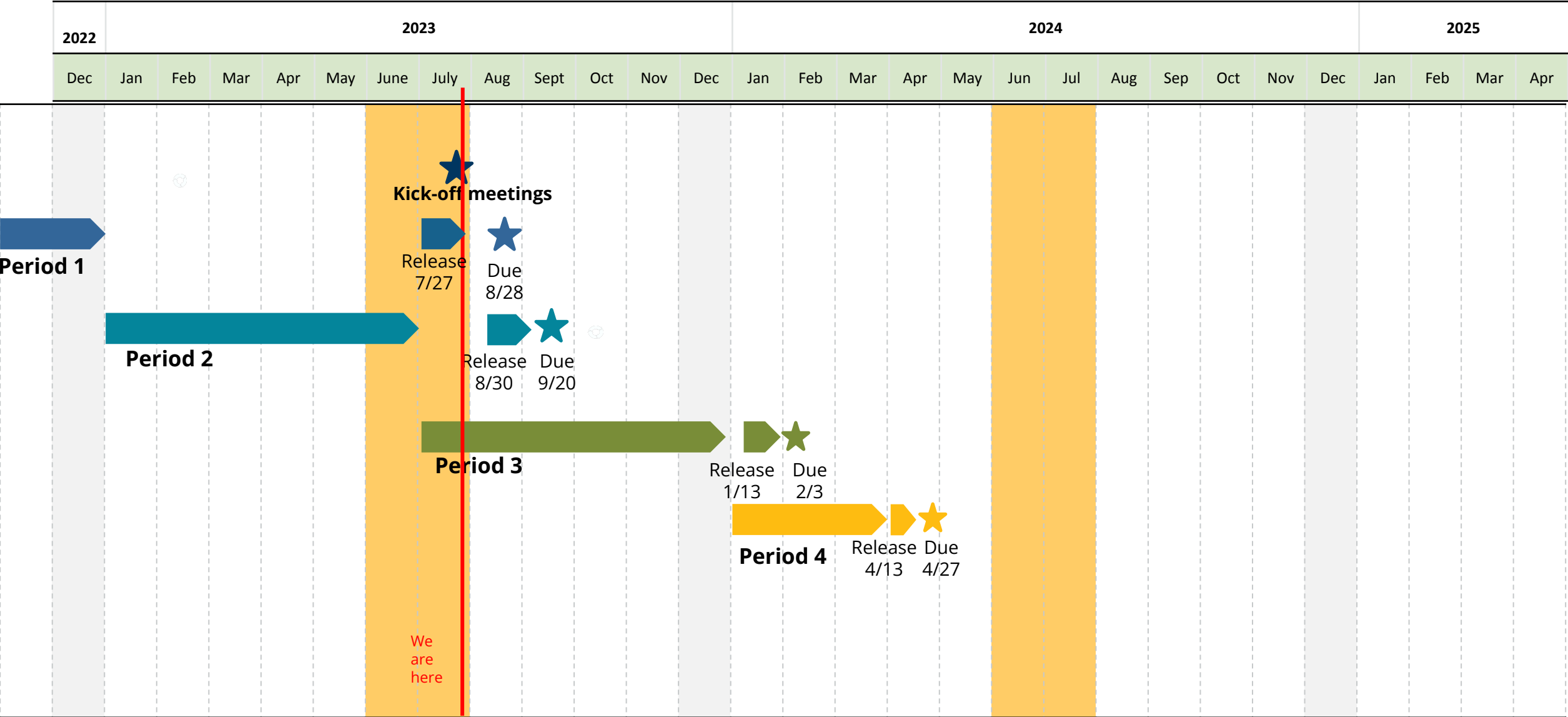
Cost Conversions: Iterations

As we move through the project, we expect to share additional rounds of cost reconciliation to maintain the population of data we convert. Additional dates / rounds will be announced as we finalize the timeline for Go-Live

Period Closure

At the end of each period, we will pull cost data for reconciliation

Conversion

After each round of cleanup, we will convert new data into the system. This will prepare us for the larger volume at go-live!

Department Cleanup

Using the same templates, we will share new costs, in addition to previous totals for your reconciliation. The same process will be followed each time.

Round	Period	Release Date	Due Date
1	Inception - 12/31/22	7/31/23	8/28/23
2	1/1/23 - 6/30/23	8/30/23	9/20/23
3	7/1/23 - 12/31/23	1/13/24	2/3/24
4	1/1/24 - 3/31/24	4/13/24	4/27/24
Additional dates will be announced as the Project Extension is finalized!			

PGM Cost Conversion Timeline Draft

The below are upcoming rounds! New rounds will be announced as we finalize the timeline for Go-Live

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Demonstration

Jane is going to walk us through a quick demo of cleanup using this process

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Next Steps

Staying Engaged & Support

Instructions
[GUS Sponsored Project Cost Conversion Instructions for Wave 2-4 Departments](#)

Office Hours
Mondays & Wednesdays from 9:05 - 10:00 AM

Email
fmm-pgm-conv-leads@farm.ucsb.edu

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Appendix

Master Business Process and Oracle Module Scope List

L1 and L3 Business Processes and Module list in scope.

Record to Report

General Ledger	Fixed Assets	Cash Management
Financial Accounting Hub	Lease Accounting	Tax
Account Reconciliation	Manage Asset Additions	Manage Banks, Branches and Bank Accounts
Enterprise Data Management	Manage Depreciation	Reconcile Bank Statements
Maintain Chart of Account	Manage Asset Transactions	Month End Cash Management to GL Reconciliation
Manage Journal Entries	Manage Asset Retirements	Manage Cash Transactions
Perform Allocations	Close Fixed Assets Period	
Close Accounting Period/Year		
Perform Financial Reporting		

Invoice to Cash

Accounts Receivable
Advanced Collection
Manage Customers/ Sponsors
Manage Receivables
Manage Cash Receipts
Close Receivables Period

Procure to Pay

Procurement, Self Service Procurement	Accounts Payable, Supplier Portal
Manage Requisitions	Manage Payables Invoices
Manage Purchase Orders	Manage Payments
Manage Receipts	Close Payables Period
Manage Suppliers	
Receipt & Cost Accounting	

Projects and Grants Management

Project Costing, Project Control	Grants Management	Project Contract, Project Billing
Capture Project Costs	Manage Projects Master Data	Manage Sub-recipients
Manage Cost Adjustments	Establish Grant Award/Contract	Manage Project & Grant Billing/Draw
Manage Labor Costing	Manage Project/Grant Budgets	Manage Revenue Recognition
	Update Award / Project / Contract	Close Projects Period

Planning & Budgeting

Financials	Workforce
Budget Baseline	Budget Approval	Adjustment
Department Budgeting	Forecasting	

Legend:
- Level 1 Process
- Oracle Module(s)
- Level 3 Process
- To be covered today

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