

# UCSB Financial Management Modernization

Project and Grants Management (PGM)  
Wave 3 + 4 - Project Conversion

# PGM Conversion Team

## PGM Workstream Leads

Tyler Clark, *EMF Manager*

Jane Kittle, *CFO Research Division*

Mattie Moore, *Deloitte Implementation Partner*

## Functional Conversion Leads (Project & Budget)

Laura Susin, *MSI Budget Coordinator*

Kelly Hayton, *EVC Assoc Director of Finance & Ops*

## Technical Conversion Team

Anna Lin, *Business Systems Analyst*

Dan Gallagher, *GUS Conversion Lead*

# Topics

1. Project Criteria & Scope
2. Future design
3. Data conversion steps and scope
4. Steps
5. Demo: How to prepare data in GUS
6. Timeline
7. Q&A

# Project Criteria

We've simplified project criteria to be a series of Yes or No questions. If any of these answers are Yes, the project should be in PGM.

Criteria	PGM Project?
<i>Is this externally funded by an award notification or other agreement made through the Office of Research (i.e., sponsored project, which is a policy-defined activity)?</i>	<b>Yes</b>
<i>Is this capitalizable and/or a construction project or feasibility study to be managed by FM or D&amp;CS?</i>	<b>Yes</b>
<i>Is this funding allocated to a specific faculty member or PI? And will it require PI dashboard level reporting and recurring transactional approval from PMs and PIs?</i>	<b>Yes</b>
<i>Is this body of work defined for a period of time during which there will be a significant number of transactions, <b>plus</b> one of the following?</i> A) <i>Multi-fiscal year Inception-to-Date reporting required</i> B) <i>Internal reporting needs are not met by referencing another CCoA segment value</i>	<b>Yes (optional)</b>

# Current Scope of PGM Projects

Below is an overview of Project “Types” that will be housed in PGM.

In the future state, we plan to limit the users of PGM because this module requires additional maintenance and configuration that may impede user’s ability to make timely updates and changes.

**Sponsored Projects**

Sponsored Projects are any projects being funded by an external sponsor and are our primary ‘research’ projects. We will assume that *all* sponsored projects will be housed in PGM

**Faculty Funds Projects**

Faculty Funds Projects include funding allocated to a specific faculty member, and can include types of funding like retention and startup that the faculty can use over a period of several years. This will include Internal Awards, e.g. Senate Faculty Awards.

**Capital / Construction Projects**

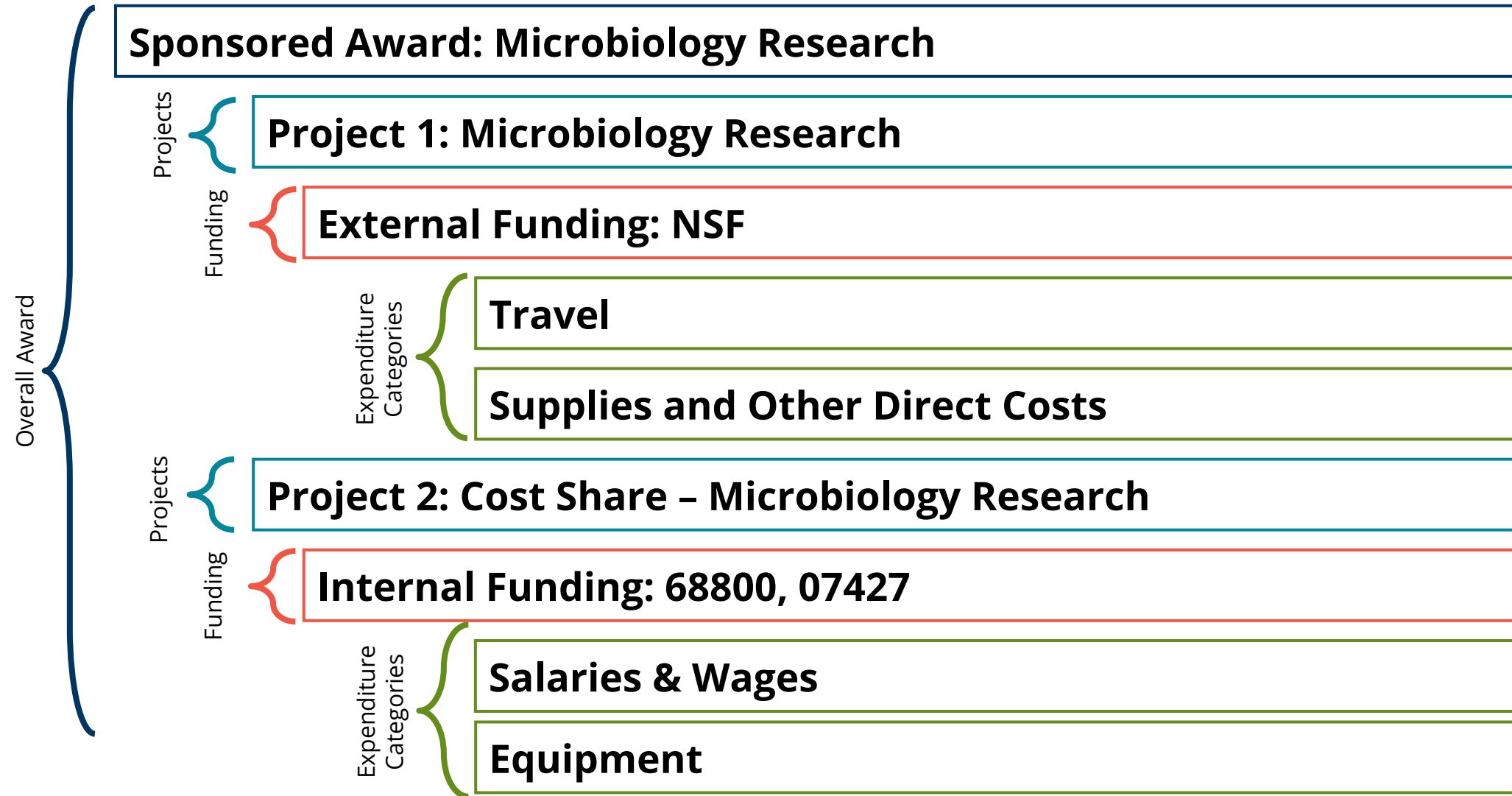
Capital Projects include all of our large-dollar construction projects (new buildings, redesigned labs) and some other DCS projects like deferred maintenance. Note that fabrications related to research would be marked as a ‘Sponsored Capital Project’

**Note that GUS projects outside of the above categories (including Gifts and Endowments) will likely *not* be tracked in PGM in the future. They will be housed in other segments of the CCOA.**

# Future Design – Sponsored Awards

As a reminder, our design focuses on the Award - Project – Task relationship

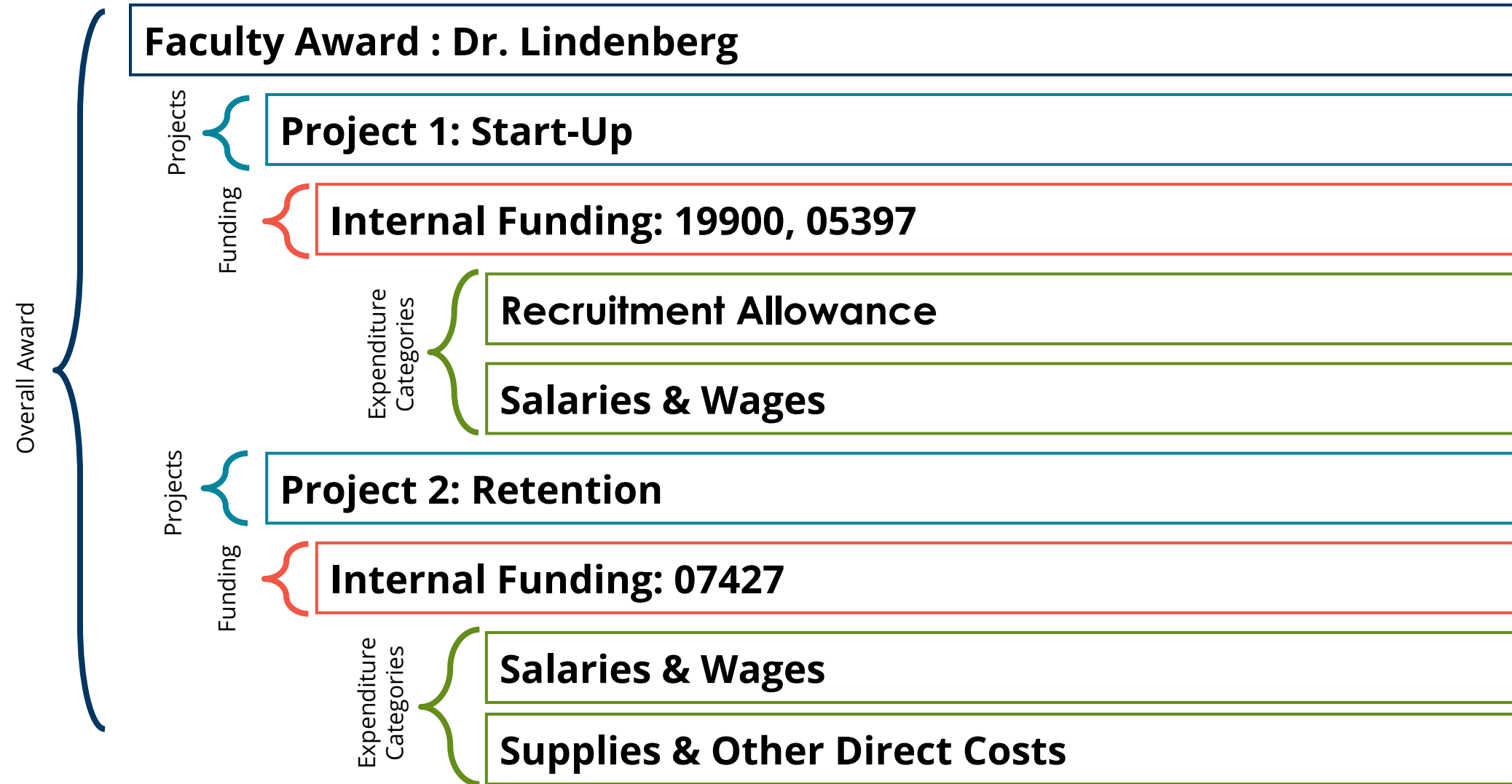
*Projects can be used to differentiate between different bodies of work or funding.*



# Future Design – Non-Sponsored Faculty Awards

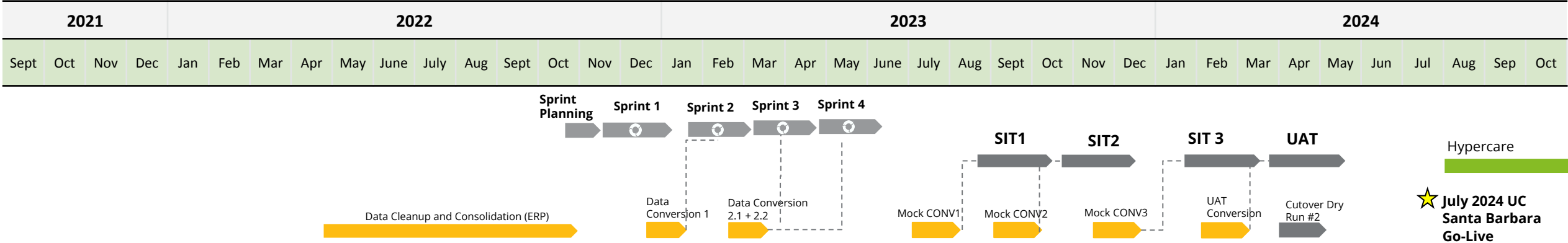
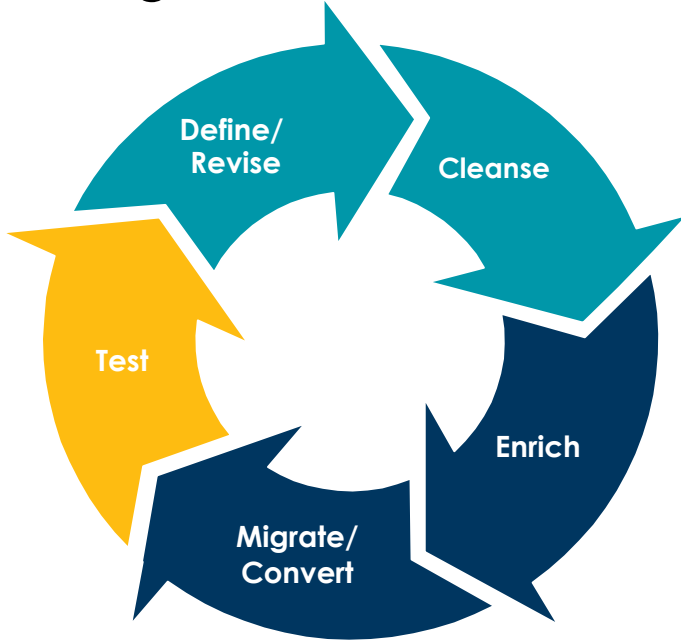
As a reminder, our original design focused on the Award - Project – Task relationship

*Projects can be used to differentiate between different bodies of work or funding. In this design, each project can be funded by multiple, internal funding sources.*



# Data Conversion: Steps

Our approach to data conversion follows a series of well defined activities leading up to iterative integration testing with the business processes that consume the data and refinement of approach and cleansing of data.





# Overview of Objects and Expected Clean Up

*PGM has 16 unique conversion objects, the most of any workstream.  
Three data types will require significant coordination with departments.*

## **Projects - Kickoff 4/10/23 (Today)**

- Appropriate categorization of existing projects into future-state types; also capturing when projects will not be in PGM
- Clean-up of existing attributes and matching existing fields (and field usages) to what we will utilize for conversion

## **Budgets - Kickoff 5/30/23**

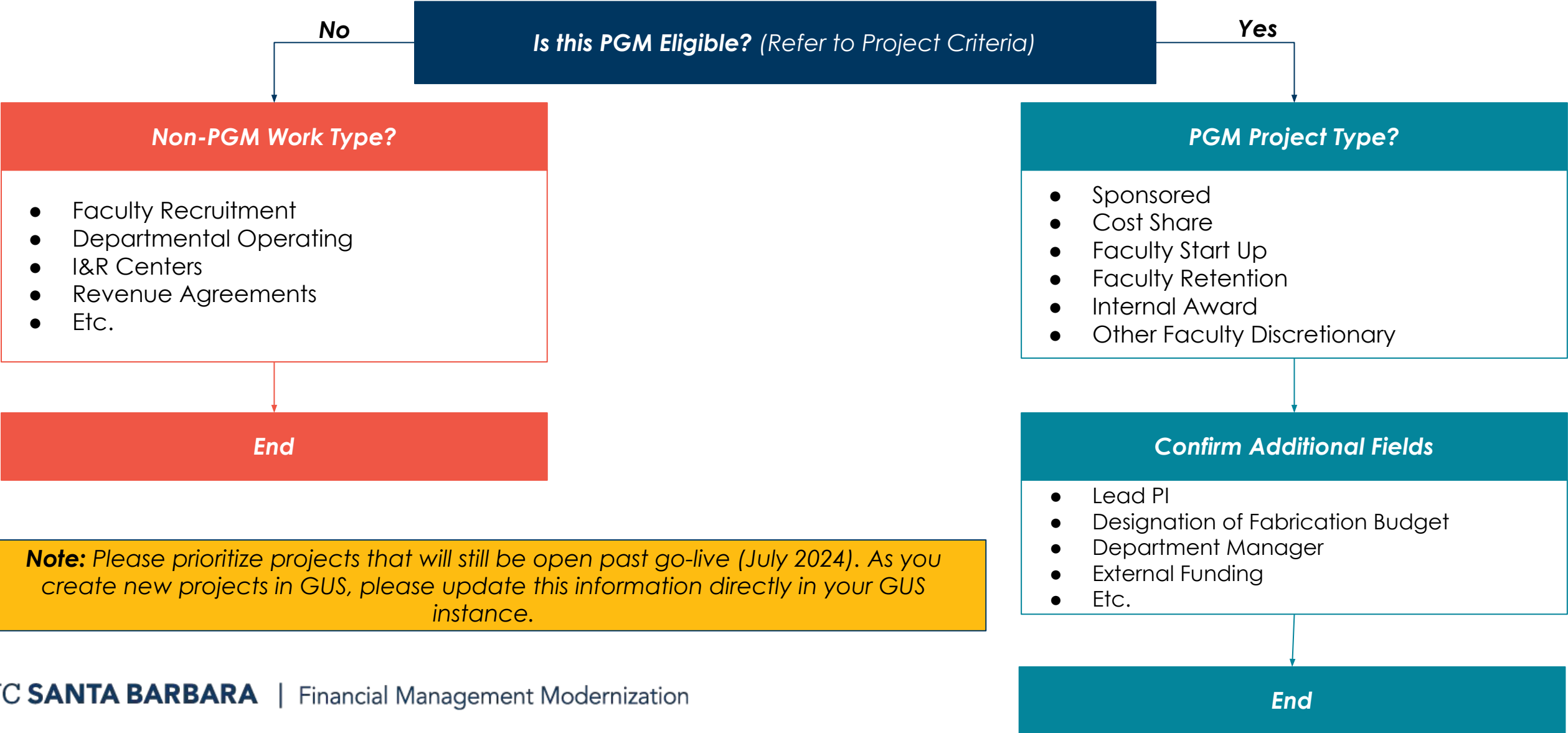
- Demarcation of Fabrication budgets to provide appropriate budgets for fabrication project
- Clean-up of existing Subs
- Faculty Start Up and Retention Budgets will be pulled from the Assistant Deans - no action needed from you all

## **Costs - Kickoff 7/31/23**

- Extraction of GUS and PeopleSoft costs and a manual comparison of where Project codes may be missing in PeopleSoft
- Review of costs on projects to ensure they meet award requirements; ToE where applicable prior to conversion cycle.
- Faculty Start Up and Retention Costs will be pulled from Assistant Deans - no action needed.

# GUS Project Cleanup

For Project Cleanup, we will utilize a spreadsheet template developed by our team. We will do a walkthrough, but some highlights are below. The template introduces initial questions that will drive what fields should be updated.

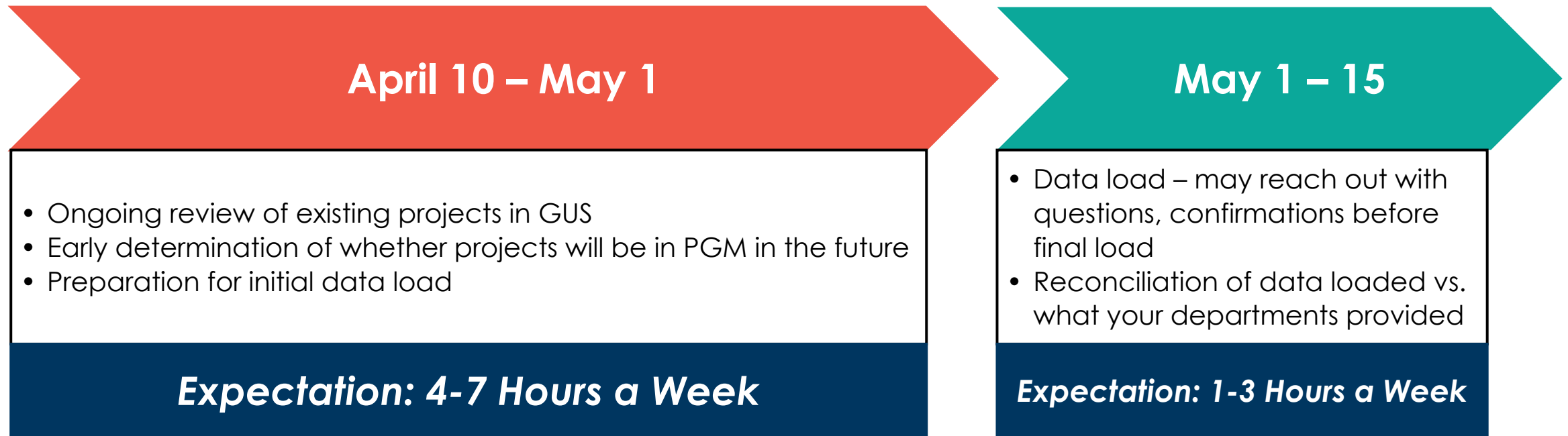


**Note:** Please prioritize projects that will still be open past go-live (July 2024). As you create new projects in GUS, please update this information directly in your GUS instance.

# Live Demo

# Timeline and Time Commitment Expectations

Below is a brief timeline of events and expectations for Wave 3 + 4 of the first object.



***We will be asking for your feedback as we go and welcome ideas you have to streamline this process.***

# Next Steps & Important Dates

Stay tuned for follow-up email with links to this slidedeck, instruction documents, and a GUS data conversion template.

<b>April 10</b>	<b>Project Object Kick-Off</b>
<b>May 1</b>	<b>Due Date for Project Data Clean-up</b>
May 30	Budget Data Clean-up Kickoff
July 10	Due Date for Budget Data Clean-up
July 31	Cost Data Clean-up Kickoff
August 28	Due Date for Cost Clean-up

# Staying Engaged & Support

## Instructions & FAQs

[PGM Active Project Conversion Instructions](#)

[GUS Data Conversion Template Instructions](#)

## Office Hours

Mondays & Wednesdays from 4-5pm

## Email

[fmm-pgm-conv-leads@farm.ucsb.edu](mailto:fmm-pgm-conv-leads@farm.ucsb.edu)

**Q&A**

**Thank you!**

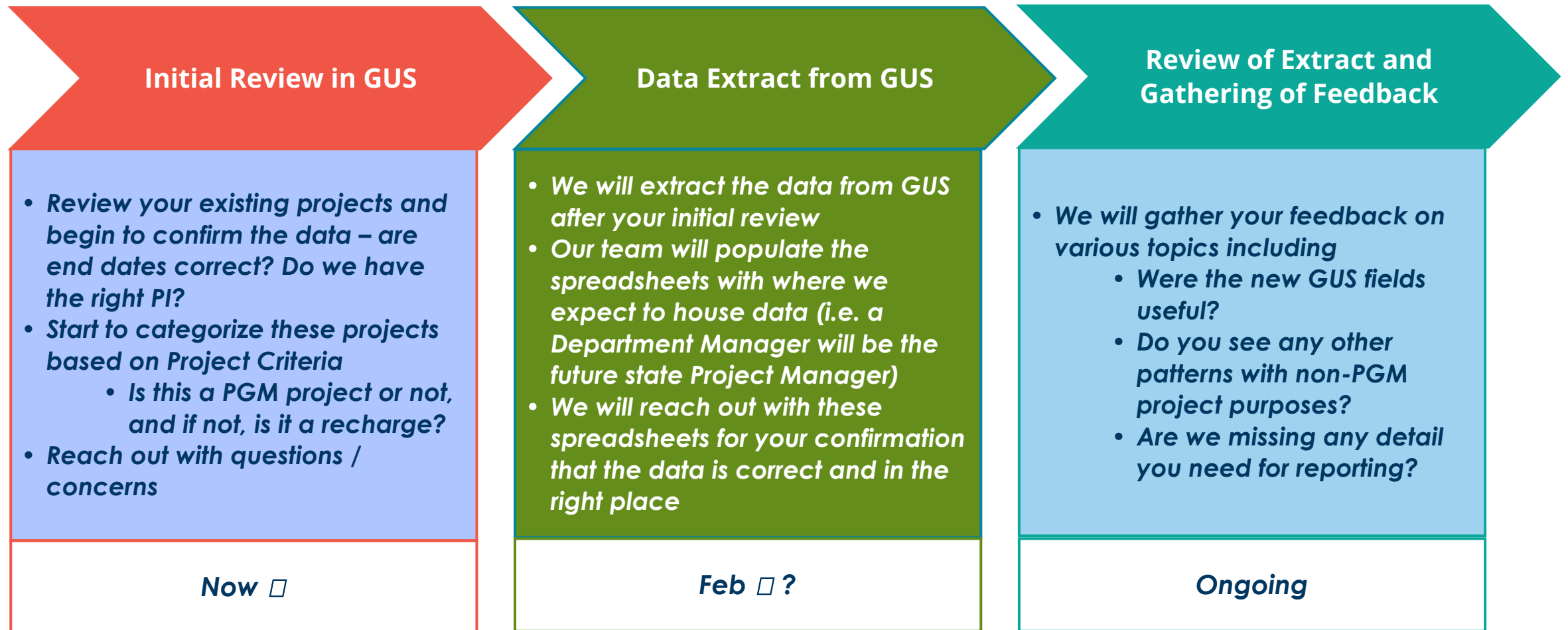
**UC SANTA BARBARA**



# Appendix

# PGM Conversions: Ongoing Events and Overall Process

Our first conversion began in December – below is a quick timeline of events and expectations.



## PGM Conversions: Initial Review in GUS

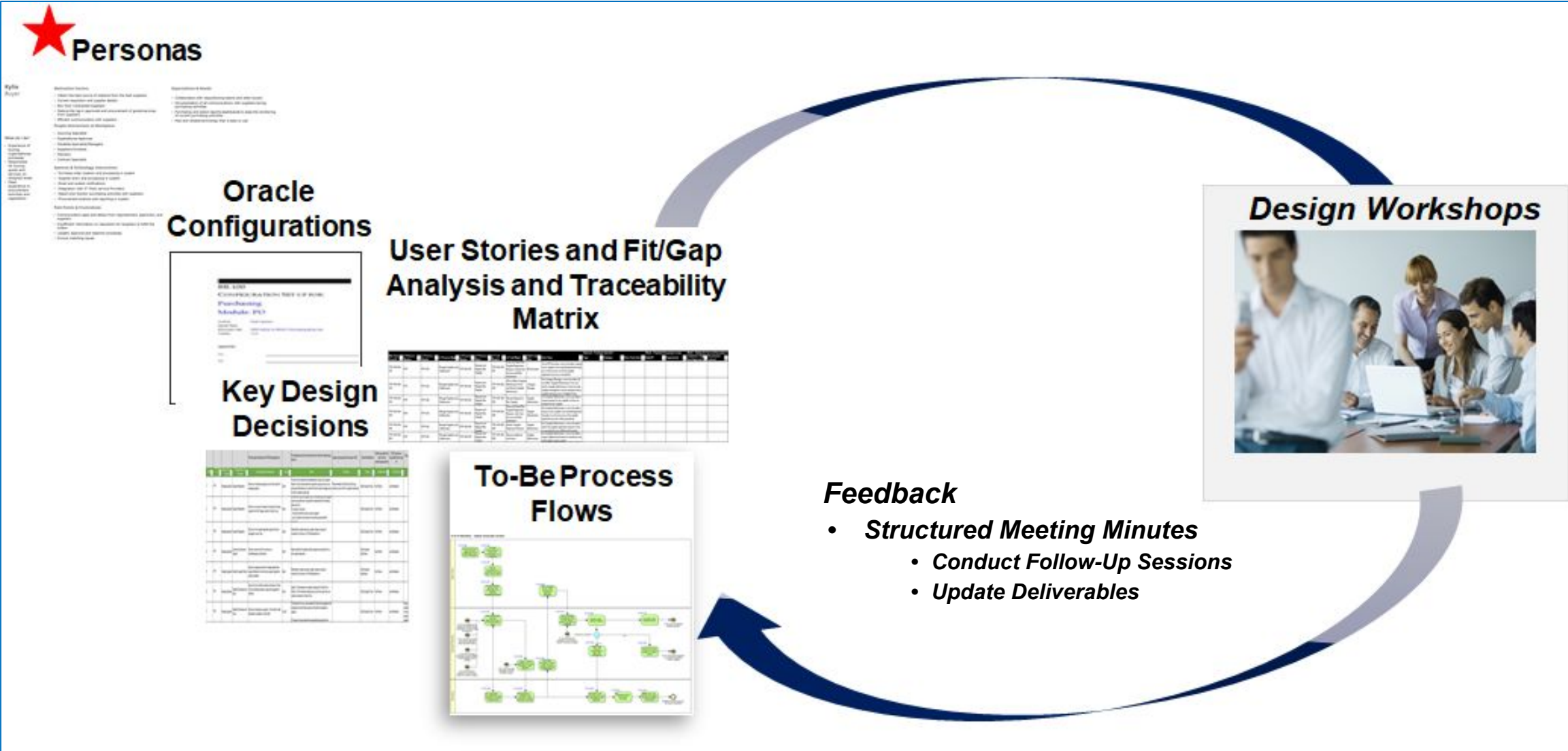
We have added several fields in GUS to help aid our review and make sure we have detail needed for conversion – let's discuss!

### Initial Review in GUS

- *Future State Project Type?*
  - *Award Grouping*
- *Fabrication Budget (Y or N)*

# Design Workshops - Iterative Process

Each Key Design Component adjusted following each Workshop



# Master Business Process and Oracle Module Scope List

L1 and L3 Business Processes and Module list in scope.

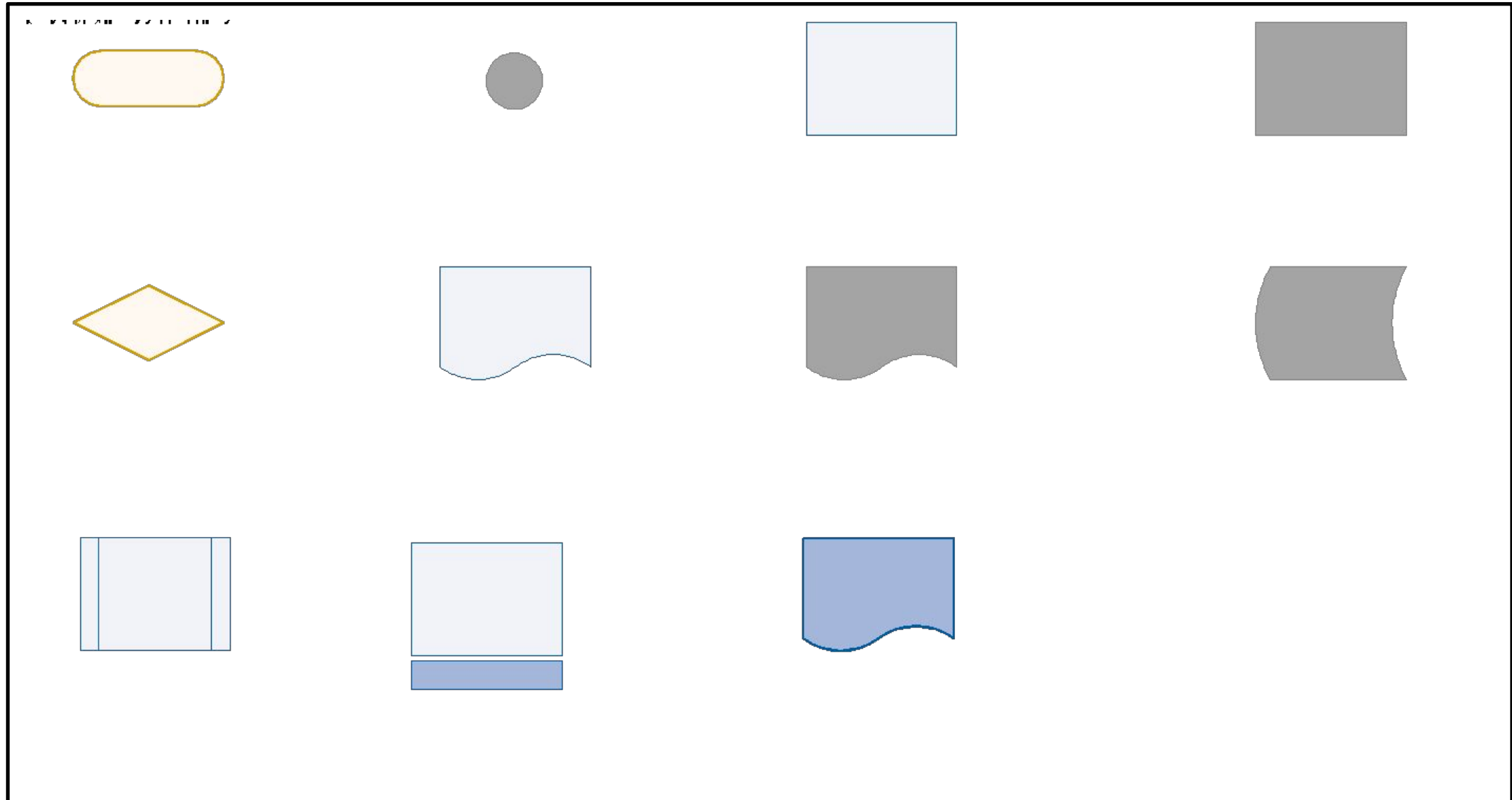
Record to Report			Invoice to Cash	Procure to Pay		Projects and Grants Management		
General Ledger	Fixed Assets	Cash Management	Accounts Receivable	Procurement, Self Service Procurement	Accounts Payable, Supplier Portal	Project Costing, Project Control	Grants Management	Project Contract, Project Billing
Financial Accounting Hub	Lease Accounting	Tax	Advanced Collection	Manage Requisitions	Manage Payables Invoices	Capture Project Costs	Manage Projects Master Data	Manage Sub-recipients
Account Reconciliation	Manage Asset Additions	Manage Banks, Branches and Bank Accounts	Manage Customers/ Sponsors	Manage Purchase Orders	Manage Payments	Manage Cost Adjustments	Establish Grant Award/Contract	Manage Project & Grant Billing/Draw
Enterprise Data Management	Manage Depreciation	Reconcile Bank Statements	Manage Receivables	Manage Receipts	Close Payables Period	Manage Labor Costing	Manage Project/Grant Budgets	Manage Revenue Recognition
Maintain Chart of Account	Manage Asset Transactions	Month End Cash Management to GL Reconciliation	Manage Cash Receipts	Manage Suppliers			Update Award / Project / Contract	Close Projects Period
Manage Journal Entries	Manage Asset Retirements	Manage Cash Transactions	Close Receivables Period	Receipt & Cost Accounting				
Perform Allocations	Close Fixed Assets Period							
Close Accounting Period/Year								
Perform Financial Reporting								

Planning & Budgeting	
Financials	Workforce
Budget Baseline	Budget Approval
	Adjustment
Department Budgeting	Forecasting

- Level 1 Process
- Oracle Module(s)
- Level 3 Process
- To be covered today

# Process Flow Chart/Workbook Key



# UCSB Primary Color Palette

## Primary Color Palette

The primary color palette is intended for printed materials. Each color in the primary color palette is assigned a PMS and CMYK value. Please use the PMS value when printing with Pantone inks and the CMYK values for 4-color printing.

If you are looking for information on colors for use in digital applications, use our [Digital Color Palette](#).



### Navy

PMS 2955 C  
C100 M60 Y10 K53



### Gold

PMS 7549 C  
C0 M28 Y100 K0



### Aqua

PMS 633 C  
C98 M6 Y10 K29



### Moss

PMS 7496 C  
C46 M6 Y100 K42



### Sea Green

PMS 7716 C  
C83 M0 Y40 K11



### Coral

PMS 7597 C  
C0 M85 Y100 K4



### Mist

PMS 5493 C  
C47 M4 Y14 K16



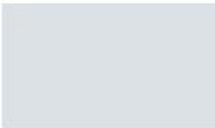
### Clay

PMS Warm Gray 1C  
C2 M3 Y4 K7



### Sandstone

PMS 4525 C  
C9 M17 Y42 K18



### Light Gray

PMS 428 C  
C10 M4 Y4 K14



### White

White  
C0 M0 Y0 K0



### Black

PMS Process Black  
C0 M0 Y0 K100