Agenda

- Program Update
- Testing Overview
- Training Update
- FMM Resources
- Q&A
Introduction
Chuck Haines
Program Update
Matt Erickson
FMM Sponsors

Executive Sponsor:
Chuck Haines
Vice Chancellor - Chief Financial Officer

Project Sponsor:
Josh Bright
Associate Vice Chancellor for IT & Chief Information Officer
FMM Steering Committee

Alex Ramos, CFO, Division of Student Affairs
Ashley Andersen, Director, Audit & Advisory Services
Christian Treitler, CFO, UCSB Foundation
Christian Villasenor, Executive Director, Academic Affairs
Dorothy Satomi, Director of Finance & Administration, Division of Academic Affairs
Jacob Godfrey, Associate Director & Chief Procurement Officer, Business & Financial Services
Jane Kittle, Divisional Finance Manager, Division of Research
Jean Jones, Assistant Vice Chancellor, Division of Research
Jim Corkill, Associate Vice Chancellor, Controller
Kerry Bierman, Associate Vice Chancellor, Budget & Planning Office

Kim Ray, Associate Director of Controls, Business & Financial Services
Melissa Jarnagin, CFO & Director, Administrative Services
Michael McGrogan, Budget Director, Budget & Planning Office
Olga Mery, General Accounting Manager, Business & Financial Services
Sandra Featherson, Director of Training, Office of Financial Training
Steve Kriz, Assistant Director, Business & Financial Services
Tyler Clark, Extramural Funds Accounting Manager, Business & Financial Services
2023 Key Milestones

- Decision to retain Jaggaer (Gateway)
- Training Needs Assessment completed
- Announced timeline extension
- Snowflake selected for Data Warehouse platform
- Workforce Assessment data collection
- FMM in-person “Walkabout”
- Announce July 2025 go-live

Timeline:
- 2022
- 2023
- 2024
- 2025

Go-Live
# Revised Timeline (July 2025 Go-Live) Including Testing & Training

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## Design
- Fiscal Close

## Configure & Prototype
- Fiscal Close

## Test & Train
- SIT1
- SIT2
- SIT3
- UAT
- Core Financial Principles
- Core Financial Principles
- OFC End-user Training
- Common Chart of Accounts

## Support

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Today
Testing Overview
Allison Inglett
Who is Involved in Testing?

FMM Testing Team
- UCSB: Priya Sugumaran (lead), Marsha Robertson
- Deloitte: Hemant Bokil (lead), Mackenzie Johnson

Campus Involvement in SIT1 Testing
- 11 departments and 38 testers for this first cycle
- Campus involvement will increase as testing progresses
Phases of Testing

**System Integration Testing (SIT)**
- Confirms modules within OFC interact correctly with each other
- Verifies modules align with business process requirements

**User Acceptance Testing (UAT)**
- Confirms that end users can do their jobs using the new technology
- Validates end-to-end business process flow
How Do We Know What to Test?

Business Processes and Workflow (Process: Create Award)

User Stories (Requirement: As a Grants and Contracts Administrator, I want to track multiple sources of funding on Awards with Committed Cost Share.)

Test Scenarios (Broad Process: Create an Award with Cost Share Funding)

Test Scripts (Step: Click ‘+’ icon under ‘Internal Sources of Funding’ section and search for 19900)

Test Execution-Re Testing

Defect Resolution

Test Completion
FMM Timeline (July 2025)

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- **SIT1**
  - Begins: 1/12/24
  - Ends: 3/18/24

- **SIT2**
  - Begins: 5/20/24
  - Ends: 7/12/24

- **SIT3**
  - Begins: 8/26/24
  - Ends: 10/11/24

- **UAT**
  - Begins: 11/26/24
  - Ends: 3/28/25

- **Service / Support**
  - Dress Rehearsal

- **Cutover Planning**

- **Go Live**

- **Hypercare**
Training Update
Sandra Featherson & Heather Heyerdahl
Core Financial Principles Program

Finance 101 Certificate
• Ethics and Fraud in the Workplace
• Fund Accounting and the Chart of Accounts
• Reporting and the Data Warehouse
• University Travel and Concur
• Purchasing Fundamentals
• Entertainment and Catering
• Cash Handling and Internal Controls - Elective

Certificate automatically awarded once all 6 courses are complete.
Core Financial Principles Program

Finance 201 - Business Officer Summit

• Two Day Program
• Anticipated Start in April 2024
• More Details to Come!
Core Financial Principles
Finance 101 Winter Training Schedule

Ethics & Fraud in the Workplace
- 1/23 10am - Noon
- 1/24 10am - Noon*
- 1/25 2pm - 4pm

Fund Accounting & the Chart of Accounts
- 1/30 10am - Noon
- 1/31 10am - Noon*
- 2/1 2pm - 4pm

Reporting & the Data Warehouse
- 2/6 2pm - 4pm
- 2/7 10am - Noon*
- 2/8 10am - Noon

University Travel & Concur
- 2/13 10am - Noon
- 2/14 2pm - 4pm
- 2/15 10am - Noon*

Cash Handling & Internal Controls
- 2/20 2pm - 4pm
- 2/21 10am - Noon
- 2/22 10am - Noon*

Purchasing Fundamentals
- 2/27 10am - Noon*
- 2/28 2pm - 4pm
- 2/29 10am - Noon*

Entertainment & Catering
- 3/5 10am - Noon
- 3/6 10am - Noon*
- 3/7 2pm - 4pm

Register in the UC Learning Center!

*virtual offering
Core Financial Principles
Finance 101 Winter Quarter

• Currently over 1300 registrations - high demand!
• Courses are offered 3 times/week - Only Need to Attend 1 of the 3 Offerings
• Waitlist - Adding Additional Zoom Sessions

Subscribe to the Office of Financial Training email list to be automatically notified when more trainings are added:

SUBSCRIBE HERE
Total Registrations by Division

- Academic Affairs: 55%
- Administrative Services: 16%
- Research: 10%
- Student Affairs: 10%
- Chancellor: 3%
- Finance & Resource Management: 4%
- Diversity, Equity & Inclusion: 1%
Common Chart of Accounts (CCOA) Campus Engagement

- CCOA Town Hall - Wednesday, February 14 from 10-11 a.m.
- Department Meetings by Control Point/Division/Job Functions
- Department Tool for Chart of Accounts Review
- Ongoing Training
  - Office Hours
  - E-Learning
Office of Financial Training Website
www.financialtraining.ucsb.edu

NEW!

View Training Schedule
Office of Financial Training Website
www.financialtraining.ucsb.edu

Trainings

Live Trainings & Upcoming Schedule

The Office of Financial Training is pleased to launch the Core Financial Principles training program! This program is designed to provide the building blocks for financial management best practices and establish a shared baseline of financial knowledge on campus.

These courses are open to UCSB staff with financial responsibilities.

Scroll down to view upcoming trainings, or jump to the training of your choice by clicking on the links. Register for all trainings in the UC Learning Center.

JUMP TO

- Ethics and Fraud in the Workplace
- Fund Accounting and the Chart of Accounts
- Reporting and the Data Warehouse
- University Travel and Concur
- **Cash Handling and Internal Controls**
- Purchasing Fundamentals
- Entertainment and Catering
- Frequently Asked Questions
Office of Financial Training Website
www.financialtraining.ucsb.edu

Cash Handling and Internal Controls

This course is designed to help staff understand internal controls, why they are important, and how to ensure adequate controls exist in their department. We will also cover steps to take when handling cash, checks, or credit cards in a department and appropriate safeguards.

Dates Offered:

- Tuesday, February 20 2pm - 4pm (in person)
- Wednesday, February 21 10am - 12pm (in person)
- Thursday, February 22 (virtual)

Register
Office of Financial Training Website
www.financialtraining.ucsb.edu

Frequently Asked Questions

Who should attend?
Participation is highly encouraged for new employees in a financial role, as well as veteran employees who would like a “refresher” on certain topics, policies, or systems. While these courses are most beneficial for staff in financial roles, all UCSB staff are welcome to participate.

Is participation required?
None of these courses are required, however participation is highly encouraged for employees in financial roles. For employees who wish to obtain a certificate, however, completing six of the seven courses is required.

What if I can’t attend?
All courses will be repeated in the future, and asynchronous learning options (e.g. recordings, e-learnings, etc.) are also in development and will be shared as soon as they’re available.

Is there any cost?
No. Each course is free of charge.
Whatfix on Concur Pilot

- 6 Focus Groups
- 16 Testers
- 25 Departments
- 2,000+ Participants
Participating Departments

- ALEC - Arts & Lectures
- ATHL - Intercollegiate Athletics
- CHEM - Chemistry
- CHNE - Chemical Engineering
- CNSI - California Nanosystems Institute
- COMS - Computer Science
- DEVL - Development
- DSRS - Residential & Community Living
- EAOP - Early Academic Outreach Program
- ESMS - Environmental Science & Management
- GEOG - Geography
- ISBE - Institute for Social, Behavioral, and Economic Research
- ITPH - Kavli Institute for Theoretical Physics
- MATH - Mathematics
- MECE - Mechanical Engineering
- MSII - Marine Sciences Institute
- MTRL - Materials Research Lab
- NCEA - Center for Ecological Analysis
- PHYS - Physics
- PSYC - Psychology & Brain Science
- RELG - Religious Studies
Participant Selection

**Identified Top 25 Departments**
- Based on Concur usage / expense report submissions

**Compiled List of Top Users by Department**
- INCLUDED:
  - All Approvers, Backup Aprovers, DEAs, & Delegates
  - Users who have submitted expense reports
- EXCLUDED:
  - Staff/faculty who have never submitted an expense report

**Departmental Verification of List**
- Reviewed & verified by Business Officers

**Created Final Master List for Deployment**
- Integrate all department lists into 1 master
- ~2,000 users for first round of deployment

Want your department to participate in the next round? Have your Business Officer contact financialtraining@ucsb.edu.
Open House Materials

Stay up to date on important announcements and recent presentations as we prepare to modernize our campus financial system!

Recent News
- 12/19/2024: Invitation: FMM Program Update Town Hall on January 17
- 12/15/2024: A Year in Review: Financial Management Modernization
- 12/04/2023: Program Update: December 2023
- 10/12/2023: Financial Management Modernization (FMM) Revised Go-Live Date
- 09/27/2023: FMM Walkabout: In-Person Event on October 17

Upcoming Events
- 01/17/2024: FMM Program Update Town Hall

Previous Events
- 10/17/2023: FMM Walkabout: Financial Modernization in Motion

financemanagement.ucsb.edu/news
Frequently Asked Questions

Financial Management Modernization FAQ's

About the Project

What is the Financial Management Modernization Program?

financemanagement.ucsb.edu/resources/faq
Next Steps

• Register for Core Financial Principles Training
  • Classes start on Tuesday, January 23
  • Schedule available on the Office of Financial Training website or by searching the campus LMS system.

• Common Chart of Accounts (CCOA) Town Hall
  • Wednesday, February 14 from 10-11 a.m.
  • Stay tuned for more information and a registration link!
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