

February 25, 2025

UCSB Financial Management Modernization

Program Update Town Hall

Agenda

- Opening remarks
- Update on IT Transformations
- Data Warehouse & Reporting
- Concur Update
- OFC Use Expectations
- Dept. readiness
 - Training
 - Fiscal Close

Opening Remarks

Chuck Haines

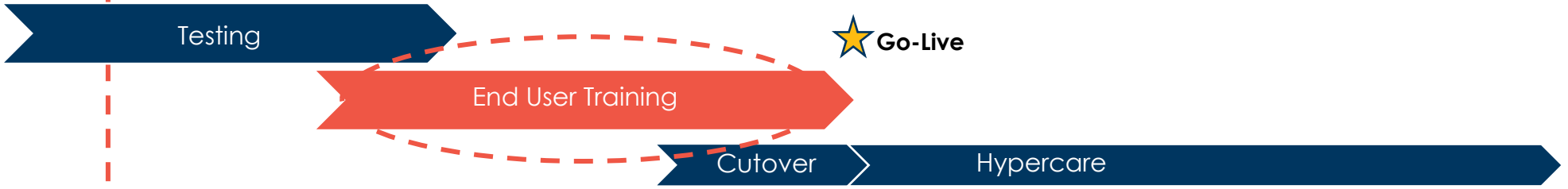
Update on Ongoing Transformations

Matt Erickson & Manny Cintron

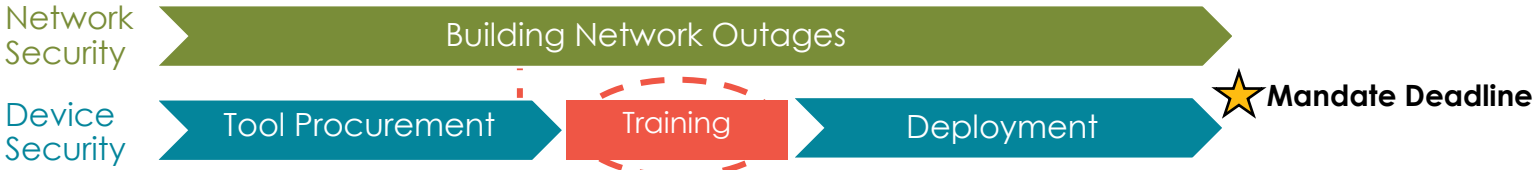
Major Transformations This Year



Financial Management Modernization



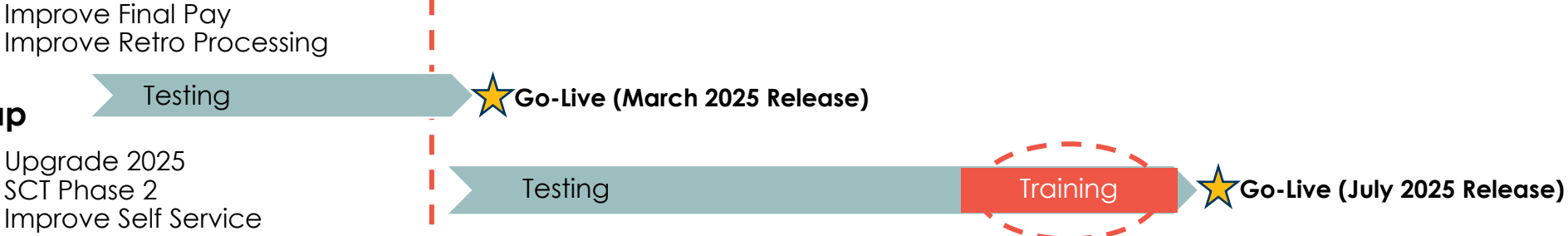
Secure UCSB



Timekeeping Refresh

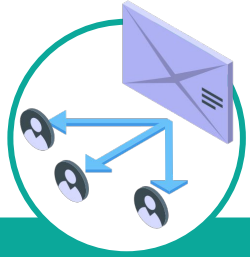


UCPath Roadmap



Today

Secure UCSB Training Update



Email Notifications

ONGOING

Email notifications have already started



Browser Warnings

MARCH 31

Interstitial page warning of pending expiration at every SSO login



Enforcement Notice

APRIL 30

Following expiration, **user will be directed to UC Learning Center at SSO login** instead of intended service (Gmail, Timekeeping, etc.)



Escalation/ Assistance

Users are able to get **24-hour exemption** to training

Timekeeping Refresh Update

Objective: Replace the existing Kronos timekeeping system with **UKG Pro Workforce Management (Pro WFM)**

Changes

- New look and feel
- New manager assignment processes (retiring TMAA)
- Centralization of profile management
- Configuration for multiple assignments
- New service offerings
- New training program



Web-based Training

- **Required** for payroll managers & timekeepers
- Optional for employees & managers
- Office hours and knowledge base will be provided



Important Dates

- **Go-Live: May 11, 2025**
- Required PM/TK training available late March
- Optional employee/manager training available late April



Data Warehouse & Reporting

Kerry Bierman

Announcement: New Reporting Tool Name



The Winning Name is:

“FinHub”

(short for Financial Insights Hub)

Announcement - New Reporting Tool Name

Naming Contest Winners

We have **3** winners

1. **Eli Diaz** - Technology Management Program
2. **Jane McTaggart** - Public Affairs and Communications
3. **Whitney Morris** - Conference Services



FinHub Reporting Tool by Oracle Fusion Data Intelligence (FDI)

The new campus reporting tool integrated with Oracle Financials Cloud

- **FinHub** is a one-stop shop for financial data that will replace the current DW tools (EZ Access, Online GL, PowerBI Legacy Financial Reporting and the Control Point Dashboard)
- Goal is to provide standardized, campuswide financial reporting

Financial Reports Planned - Subject Areas

Financial

- Accounts Payable
- Accounts Receivable
- General Ledger
- Budget Planning Reports
- Financial Operations
- Travel & Entertainment
- Equipment Inventory
- Procurement

Employee

- UCPath Employee Reports

Payroll

- UCPath Payroll Reports

Awards & Projects

- Faculty & PI Dashboard
- Admin Dashboard

Reporting Portal Organization



Accounts Payable

Purchasing and payment activity for campus expenses, including invoices and reimbursements

Accounts Receivable

Customer accounts and outstanding balances

Budget Planning

Operating budgets, expenditures, and account balances to support departmental functions and programs

Equipment Inventory

Capital/acquisition costs, accumulated depreciation, and current value of equipment

Faculty & PI Dashboard

Grants, contracts, and other sponsored projects

General Ledger

Account and transaction-level information from the general ledger for a given period, including current data for unclosed periods

Financial Calendar

- Closed as of: 1/31/2025
- UCPath data as of: 1/31/2025
- EPM data as of: 2/24/2025
- Gateway data as of: 2/24/2025

Operating Financials

Actual and budgeted revenues and

Procurement

Information about the expenditure process

Travel & Entertainment

Faculty and staff travel expenses, including

UCPath Employee

Employee appointments, attributes, and HR data

UCPath Payroll

Payroll transactions, pay rates, and

Reporting Updates

- Updated landing pages : 2/20/25
- Subledger Detail: 1/24/25

Reporting Preview: Budget vs. Actuals

GL Available Balances GL Budget Available Balances Transactional Detail **GL Budget vs. Actuals** GL Expenditure Summary Campus SRECNP Monthly Trend Balance Inquiry YTD Spend Plus Projections

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Please choose a valid selection for all fund types.

* Fiscal Year: 2025

Chancellor (L1): --Select Value--
 Vice Chan/Chan Direct Reports (L2): --Select Value--
 College/Division (L3): --Select Value--
 Sub-Division 1 (L4): --Select Value--
 Sub-Division 2 (L5): --Select Value--
 Dept (L6): AUDT - Audit & Advisory Service
 FRU (L7): --Select Value--

Fund Type (L1): Core & Ext Core
 Fund Type (L2): --Select Value--
 Fund Type (L3): --Select Value--
 Fund: --Select Value--
 Project: --Select Value--

Purpose: --Select Value--
 Program: --Select Value--
 Activity: --Select Value--
 Campus Commitment: --Select Value--
 Account Subcategory: --Select Value--
 Account Description: --Select Value--

Apply Res

GL Budget vs. Actual

Fiscal Year - 2025
 Run by: kbierman
 Time run: 2/25/2025 12:26:03 AM

Summary

Summary, Intermediate, and Detail levels available in one report

Account Type	Account Group	Account SubGroup	2024 Actuals	2025 Total Budget	2025 Actuals YTD	2025 Variance YTD (\$)	2025 Variance YTD (%)
Total Sources	Total Recharge	Recharge Activity	\$968				
	Total Recharge Total		\$968				
Total Sources Total			\$968				
Total Uses	Total Compensation	Salaries & Wages	\$549,839	\$808,886	\$176,267	\$632,619	22%
		Employee Benefits	\$290,608	\$30,059	\$44,378	(\$14,319)	148%
	Total Compensation Total	\$840,447	\$838,944	\$220,644	\$618,300	26%	
	Total Non-Compensation	Supplies & Other Services	\$6,418	\$23,387	\$3,548	\$19,839	15%
		Travel	\$2,686				
Other Operating Expenses		\$225					
Total Non-Compensation Total		\$9,329	\$23,387	\$3,548	\$19,839	15%	
Total Uses Total		\$849,775	\$862,331	\$224,192	\$638,139	26%	
Grand Total		\$850,743	\$862,331	\$224,192	\$638,139	26%	

Reporting Preview: Monthly Trends

Monthly Revenue Trend | Monthly Expenditure Trend

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Fiscal Year Between -

Chancellor (L1) Fund Type (L1) Purpose

Vice Chan/Chan Direct Reports (L2) Fund Type (L2) Program

College/Division (L3) Fund Type (L3) Activity

Sub-Division 1 (L4) Fund Campus Commitment

Sub-Division 2 (L5) Project Account Subcategory

Dept (L6) Account Description

FRU (L7)

Monthly Expenditure Trend

Fiscal Year - 2023,2025
 Run by: kbierman
 Time run: 2/25/2025 1:03:25 AM

Summary

Salaries & Wages

Fiscal Year	Balance Type	July	August	September	October	November	December	January	February	March	April	May	June	Total
2025	Budget	\$808,886												\$808,886
	Actuals			\$58,756		\$117,511								\$176,267
2024	Actuals	\$51,969	\$36,505	\$47,093	\$44,364	\$49,791	\$55,069	\$48,435	\$55,150	\$55,503	\$53,590	\$209,482		\$706,950
2023	Actuals	\$51,788	\$41,973	\$44,714	\$51,962	\$47,426	\$51,099	\$45,284	\$52,729	\$66,841	\$38,054	\$48,474	\$48,894	\$589,239

Employee Benefits

Fiscal Year	Balance Type	July	August	September	October	November	December	January	February	March	April	May	June	Total
2025	Budget	\$30,059												\$30,059
	Actuals			\$28,489		\$15,889								\$44,378
2024	Actuals	\$28,270	\$19,935	\$20,978	\$23,680	\$27,096	\$29,941	\$25,676	\$29,295	\$29,485	\$28,454	\$111,188		\$373,999
2023	Actuals	\$27,195	\$22,061	\$23,495	\$27,285	\$24,913	\$26,834	\$23,793	\$27,686	\$35,018	\$20,060	\$25,461	\$25,681	\$309,483

Report Development

- Collaborative effort to ensure reports are ready in FinHub for go-live
 - **20+** new reports
 - **50+** based on EZ Access and Power BI Reports
- Development will continue after go-live to ensure all necessary reports have a FinHub equivalent (*20+ reports planned post-go-live*)
- User Acceptance Testing will begin mid April
- Inventory of reports will be available for campus at the next town hall

Sunsetting Current Data Warehouse Tools

The current Data Warehouse will be phased out over time and replaced with Snowflake (central campus data repository) and FinHub (financial data repository)

EZ Access, Online GL, Legacy Financial Reporting and Control Point Dashboard will become static after July 1 and phased out over time

- This includes UCPATH Payroll reports in EZ Access
- **Exception:** UCPATH Employee reports will continue to be available in EZ Access after July 1

Can I access historical data after go-live?

FinHub Financial Reports

- 2 years of summarized historical g/l data

FinHub Payroll Reports

- 2 years of historical data, updated with new CCOA

EZ Access, Online GL, legacy financial reporting

- Available with static data

Data Warehouse database

- Access will remain operational post go-live

➤ ***We will continue to load PeopleSoft Financials data in the DW through fiscal year close***

A Reminder: What do we need from you?

If you have unpublished reports or data integrations that need retrofitting:

Inform us! Please complete this Google Form.

- Submit this information as soon as possible to avoid disruptions before go-live
- Visit [this link](#) or use the QR code



Ask for assistance!

- Reach out to Mike Smith at mike.smith@ucsb.edu or Diana Antova at dantova@ucsb.edu if you have questions or concerns about this process
- Our team is available to help make retrofitting easier

Concur Update

Devlin Seymour

Major Changes



CCOA

- Both Project and GL segments will be synced from Oracle
- No creation of custom chartfields in GMC
- Segments are now separated



Role Management

- Concur roles assigned in OFC by a central team



Report Submission

- Traveler only required to enter Project or FRU value



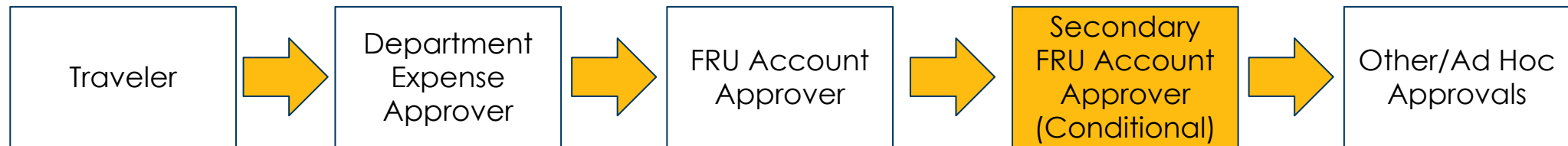
Access

- Students and affiliates not in UCPath can access

Major Changes: Department Workflow

- Workflow is similar to current state. Department workflow is driven by CCOA type and role assignment.
- Approvers can now add and change CCOA values.

GL Values



Project Values



Cutover Considerations

Expense Report Clean Up

- All outstanding expense reports must be approved before cutover
- **Expense reports not approved by June 23 will be deleted from Concur**
- All Card Expenses not approved by June 23 will be pushed through to the default string associated with that card

Travel Card Transactions

- Submit all travel card transactions through June 16
- Transactions received after that date will be submitted in July

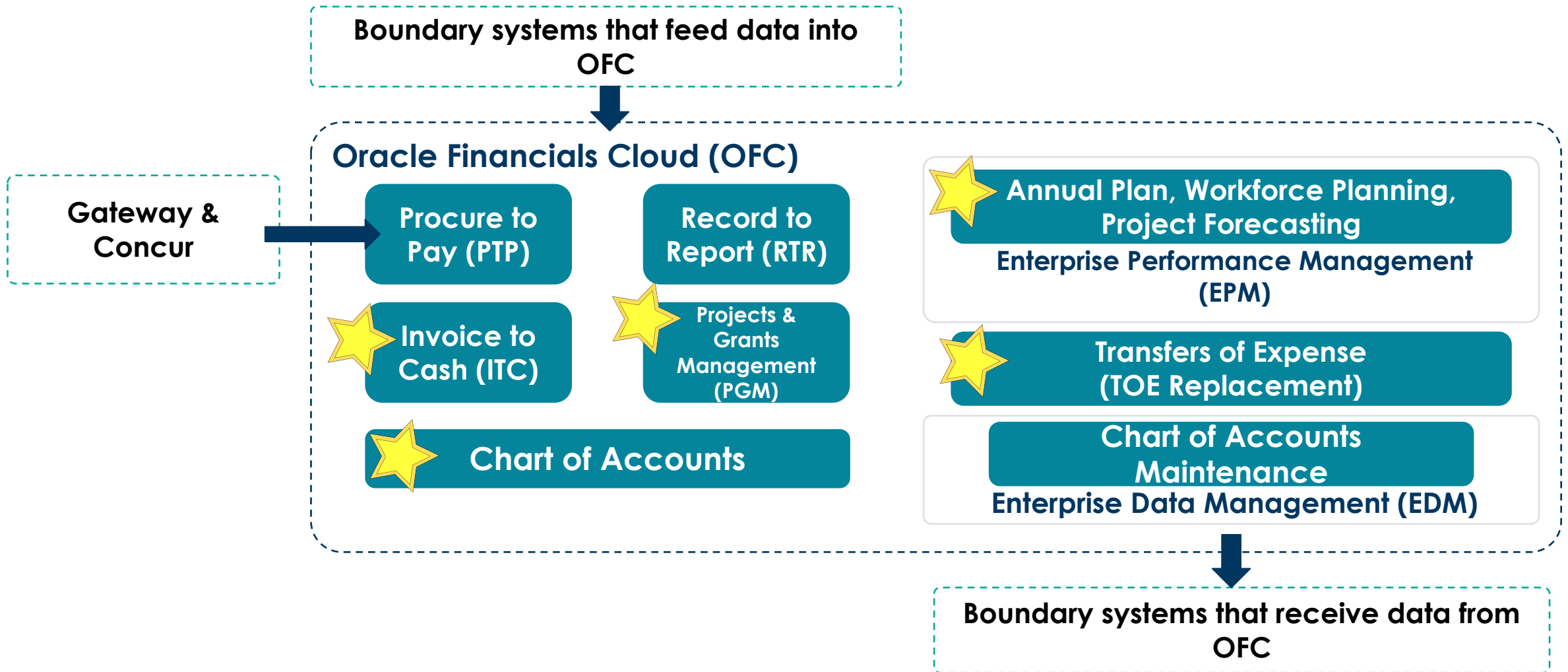
Cash Advances

- All outstanding cash advances must be accounted for in June
- Travelers must submit an expense report in June for cash advances

What to Expect: Using the New OFC System

Sandra Featherson

Oracle Financials in the Cloud (OFC)



Will I be *impacted* by OFC?

- ✓ If you are involved in financial, budget, or research financial administration in your department, you will need to know and understand the Common Chart of Accounts for all transactions
- ✓ If you will be using systems such as Concur, Gateway, or UCPath, you will be impacted by OFC and the Common Chart of Accounts
- ✓ If you will be accessing reports in the new “FinHub” you will need to know and understand the Common Chart of Accounts

Will I be using OFC?

- ✓ If your department is a Recharge Center and billing off-campus users, you will use OFC Accounts Receivable (only pilot depts at go-live)
- ✓ If your department has projects eligible for the Projects & Grants Management (PGM) module, i.e. sponsored projects or faculty start-up, you will be using EPM Project Forecasting
- ✓ If your department will need to submit Transfers of Expense for corrections
- ✓ If you are involved in the budgeting and/or staffing process then you will be using EPM (planned for January 2026)

How will I get access to OFC?

- The Department Security Administrator role is evolving into the **Role Security Administrator (RSA)**, to be designated by Control Points
- RSAs will work in conjunction with Business Officers/Managers and Supervisors for requesting access to OFC and other systems
- Training for RSAs will begin in March

Stretch break!

5 minutes

Departmental Readiness

Training

Sandra Featherson

Training Focus: March

- Common Chart of Accounts
- Concur - Business Process Changes
- Gateway - Business Process Changes
- Projects & Grants
- Role Security Training
- Enterprise Performance Management (EPM) - Terminology and Financial Reporting

Training Focus: April-June

- March Topics - Continued
- Accounts Receivable (Pilot Depts)
- Gateway Roles
- Projects and Grants - Various Topics
- Recharge Process
- Transfers of Expense
- FinHub and Reporting
- Other Topics as Needed
- Office Hours

What training do I need and what is required?

Learning Pathways

- Identified by current role
- Updated as additional training is available
- Will incorporate available reports

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Office of Financial Training
Finance & Resource Management

Learning Pathways

March 2025

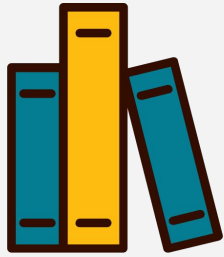
Detailed Course Information and Registration in the [UC Learning Center](#).

Current Role	Recommended Courses
<i>Reviewing or Approving Travel Requests or Expense Reports</i>	<ul style="list-style-type: none">• Understanding the Common Chart of Accounts• Concur Business Process Changes
<i>Using Gateway as a Requestor or Approver</i>	<ul style="list-style-type: none">• Understanding the Common Chart of Accounts• Gateway Business Process Changes
<i>Role Security Administrator</i>	<ul style="list-style-type: none">• Oracle Financials Cloud Overview (coming in April)• REQUIRED: Role Security Training
<i>Business Officers, Financial Managers, Contract and Grants Analysts</i>	<ul style="list-style-type: none">• Understanding the Common Chart of Accounts• Oracle Financials Cloud Overview (coming in April)• Introduction to Managing Sponsored and Faculty Funds Projects in OFC (coming in March)• FMM Impacts on Sponsored Award Management: Post-Award Roles and Responsibilities (coming in March)
<i>Business Officer, Manager, Supervisor</i>	<ul style="list-style-type: none">• Oracle Financials Cloud Overview (coming in April)• REQUIRED: Role Security Training• EPM: Terminology and Financial Reporting

[Click here to subscribe](#) to our email list for updates.

Many Ways To Learn

Self-Guided



Knowledge Base



E-learning



Videos



Quick Reference Guides



“Sandbox” for Practice

Guided



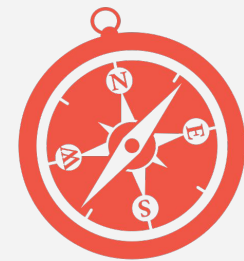
Instructor-Led Training
(in person)



Instructor-Led Training
(virtual)



Office Hours



In-App Guidance
 (“Whatfix”)

March Training Now Available!

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MARCH 2025

DETAILED COURSE INFORMATION AND
REGISTRATION IN THE [UC LEARNING CENTER](#).

Concur: Business Process Changes

- March 12: 1:30 - 2:30 PM
- March 18: 2:00 - 3:00 PM
- March 27: 9:00 - 10:00 AM

Audience: Delegates, Expense Approvers, Account Approvers, Project Analysts or Project Managers

Gateway: Business Process Changes

- March 11: 11:00 - 12:00 PM
- March 19: 10:00 - 11:00 AM
- March 26: 1:30 - 2:30 PM

Audience: Staff involved in the purchasing process

Role Security

- March 19: 2:00 - 3:30 PM and e-Learning

REQUIRED COURSE

Audience: Designated Role Security Administrators, Business Officers, Managers/Supervisors

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MARCH 2025

DETAILED COURSE INFORMATION AND
REGISTRATION IN THE [UC LEARNING CENTER](#).

CCOA: Office Hours

- March 13: 9:00 - 10:00 AM
- March 25: 2:00 - 3:00 PM

Audience: Anyone needing to understand the new Common Chart of Accounts for financial transactions

EPM: Terminology and Financial Reporting

- March 20: 3:00 - 4:00 PM
- March 31: 11:00 - 12:00 PM

REQUIRED COURSE

Audience: Staff involved in the budgeting process/designated by Control Points

Projects & Grants

- March: Dates to Be Determined
- Introduction to Managing Sponsored and Faculty Funds Projects in OFC
- FMM Impacts on Sponsored Award Management: Post-Award Roles and Responsibilities

Audience: Business Officers, Financial Managers, Contracts & Grants Analysts

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 Finance & Resource Management

[Home](#) [Trainings](#) [Learning Library](#) [About Us](#)

[Add to Google Calendar](#)

Office of Financial Training Calendar : OFT Training by Month				
Month	Date	Topic	Title	
2025 02	February 11	CCOA	Understanding the Common Chart of Accounts	
	February 13	CCOA	CCOA Office Hours (drop-in only -- no registration required)	
	February 24	CCOA	CCOA Office Hours (drop-in only -- no registration required)	
	February 27	CCOA	Understanding the Common Chart of Accounts	
2025 02 Total				
2025 03	March 7	RSA	Role Security Training	
	March 11	Gateway	Gateway Business Process Changes	
	March 12	Concur	Concur Business Process Changes	
	March 13	CCOA	CCOA Office Hours (drop-in -- no registration required)	
	March 18	Concur	Concur Business Process Changes	
	March 19	Gateway	Gateway Business Process Changes	
	March 19	RSA	Role Security Training	
	March 20	EPM - Terminology	Enterprise Performance Management (EPM) Terminology and Financial Reporti	
	March 25	CCOA	CCOA Office Hours -- (drop-in -- no registration required)	
	March 26	Gateway	Gateway Business Process Changes	
	March 27	Concur	Concur Business Process Changes	
	March 31	EPM - Terminology	Enterprise Performance Management (EPM) Terminology and Financial Reporti	
	2025 03 Total			

OFT Training by Month

Common Chart of Accounts (CCOA) Reminders

- Virtual Training - Live and [Recorded](#)
- [Office Hours](#)
- [Power BI - CCOA Explorer Report](#)
- [CCOA Request Form](#)
- Coming Soon - Mapping Template with Examples

Training Summary

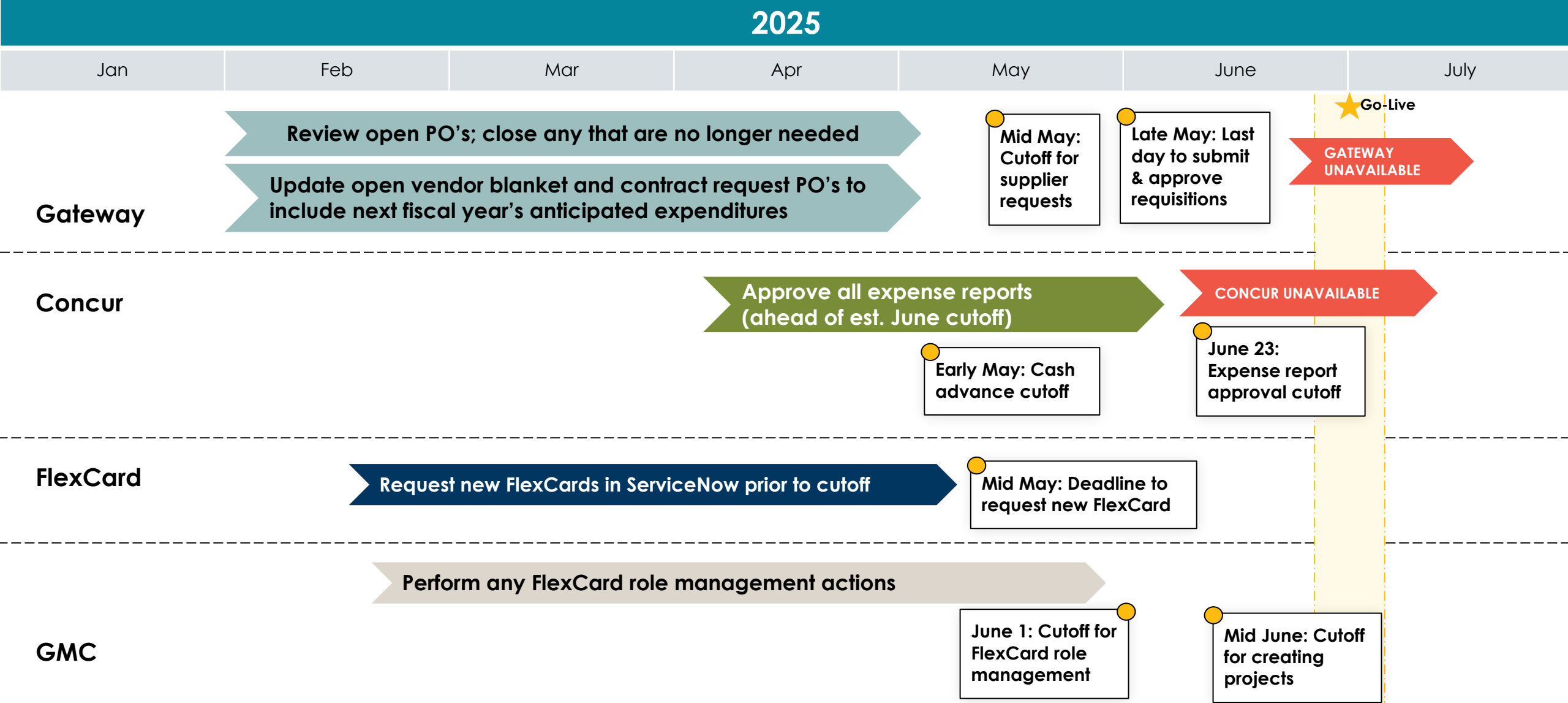
- March schedule and course details available on the [OFT website](#) and [FMM website](#)
 - Learning Pathways
 - Training Requirements/Details
- Registration in UC Learning Center
- Schedule is ongoing & dynamic
 - New topics continuously added
 - Additional sessions as needed
- Sign up for the OFT mailing list



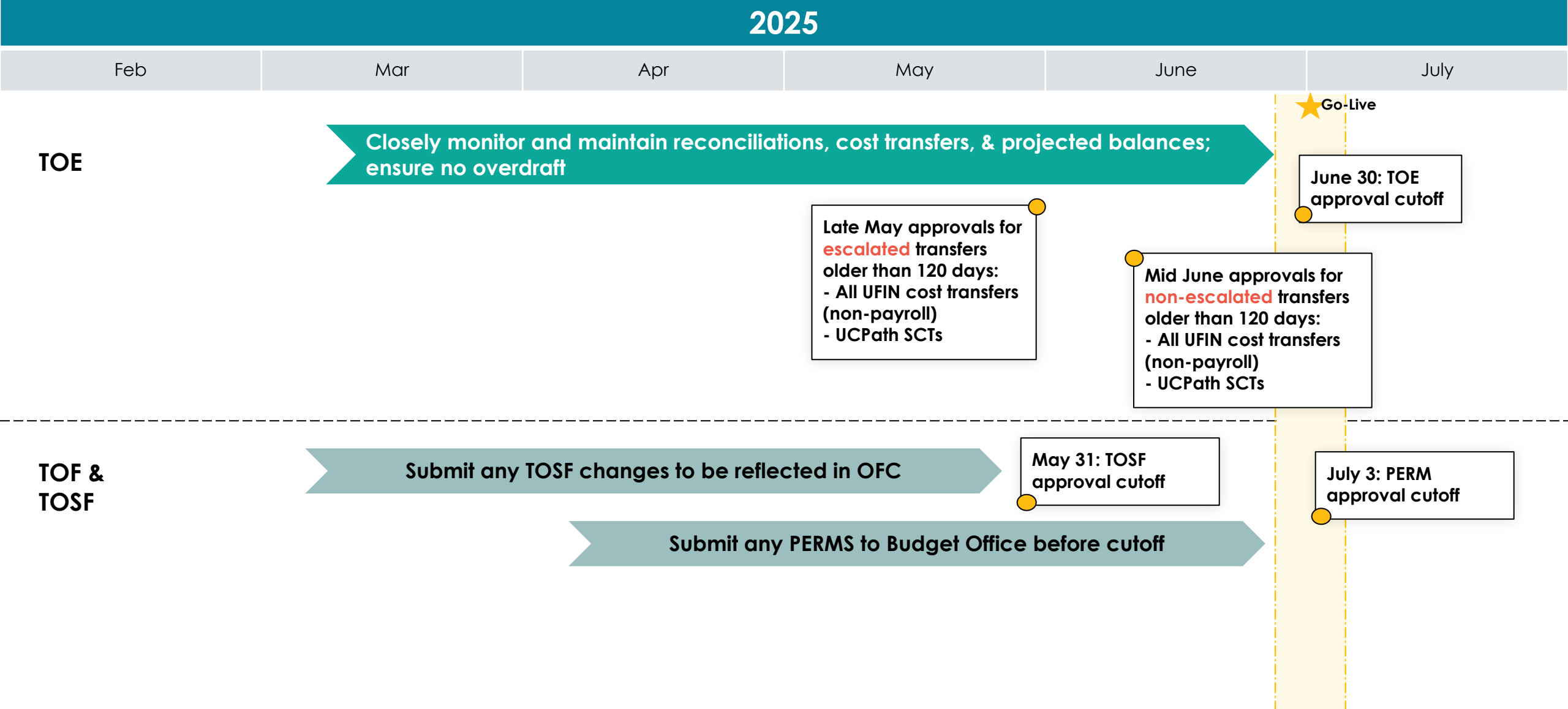
Fiscal Close

Jim Corkill

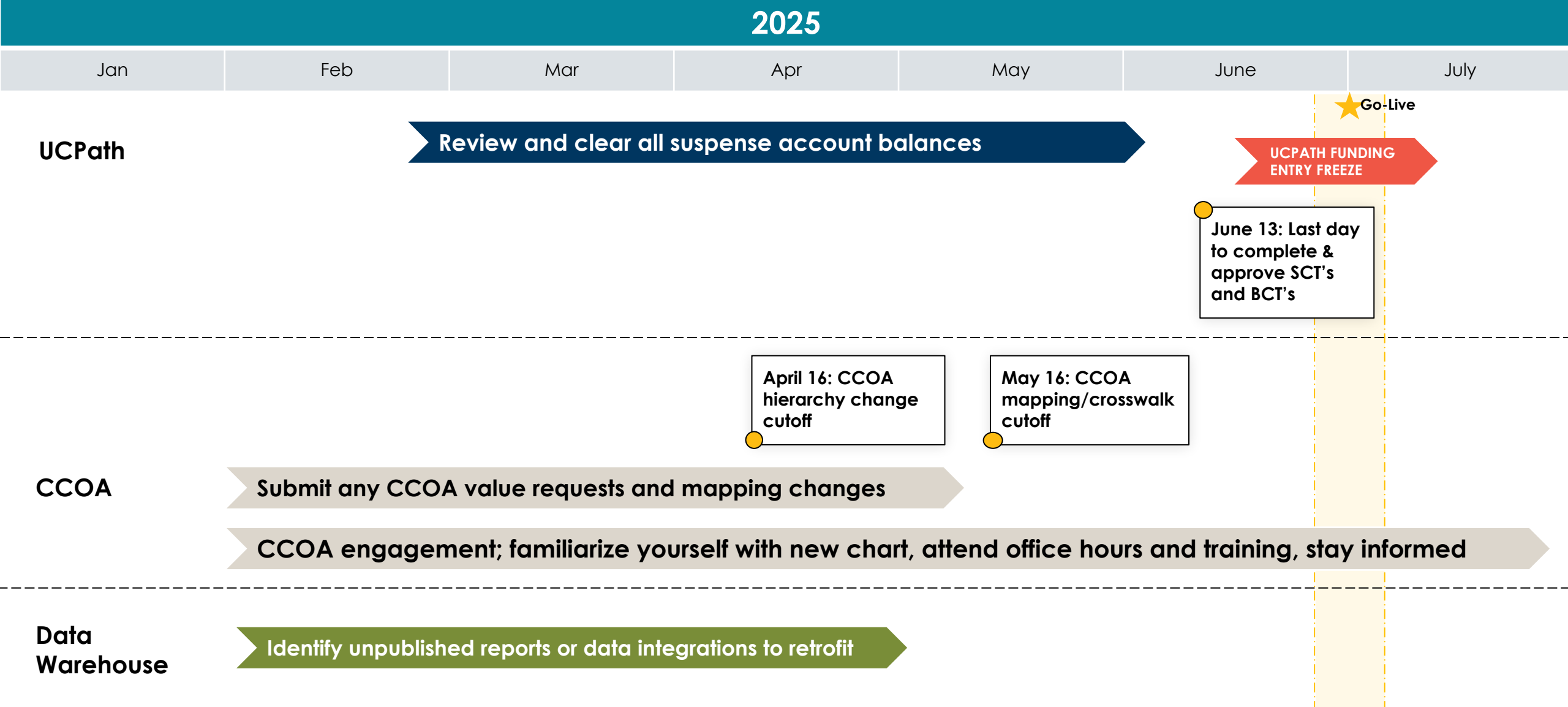
Fiscal Close Prep: Actions for Depts (Procurement)



Fiscal Close Prep: Actions for Depts (Espresso)



Fiscal Close Prep: Actions for Depts (Other)



Staying Informed: Cutover Calendar

University of California, Santa Barbara

UC SANTA BARBARA | Financial Management Modernization

About People For Departments Resources News Contact



- Key information and tools for departments (i.e. training, checklists) will be provided here
- Check back regularly for most up-to-date information

financemanagement.ucsb.edu/prepare

Cutover Calendar

This page will be updated regularly with impacts to existing campus systems as a result of the cutover to Oracle Financials Cloud during fiscal close.

Please use this calendar to stay informed about deadlines to submit information, periods where systems will be inaccessible, and more.

**Note: These dates may be subject to change as we get closer to go-live on July 1*

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	May 1	2	3
4	5	6	7	8	9	10
11	12 FlexCard: Last day to requ	13	14	15 FlexCard: Allocation perio	16	17
18	19	20 Gateway: Last day to requ	21	22	23	24

Key Deadlines: Transfer of Expense (TOE)

Ensure adequate time for approvals within your dept/division!

May 31:

- All escalated UFIN cost transfers (non-payroll) of transactions older than 120 days (late transfers to federal and federal flow-through awards that require an Escalation Memo and EMF approval)
- All escalated UCPath SCTs of payroll older than 120 days (late transfers to federal and federal flow-through awards that require an Escalation Memo and EMF approval)

June 13:

- All non-escalated UFIN cost transfers (non-payroll) of transactions older than 120 days
- All UCPath SCTs and Direct Retros must be approved

Key Deadlines: Transfer of Expense (TOE)

Ensure adequate time for approvals within your dept/division!

June 27:

- All timely cost transfers (those less than 120 days) that are moving non-payroll costs in the TOE system to federal or federal flow-through funds

June 30:

- All timely cost transfers (less than 120 days old) that are moving non-payroll costs in the TOE system to NON-federal or federal flow-through funds

Q&A

Christian Villasenor

Next Steps

Save the Date: Next FMM Town Hall!

Tuesday, March 18 from 10am-12pm in Corwin Pavilion (hybrid)
Invitation coming soon

Action Items:

- Register for any upcoming training sessions that are applicable to your role or systems used financemanagement.ucsb.edu/prepare/training
- Start planning for how your department will address early fiscal close deadlines; map out key activities and necessary approval time

Reminders:

- “Understanding the CCOA” Webinar on Thursday 2/27
- CCOA Office Hours on Thursday 3/13

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