

February 11, 2026

# UCSB Financial Management Modernization

Program Update Town Hall

# Agenda

- Opening Remarks
- Annual Plan & Workforce Planning
- System Maintenance Activities
- Reporting Update
- Break
- Projects & Grants Management Update
- Reconciliation Update
- Training Update
- Next Steps + Q&A

# Opening Remarks

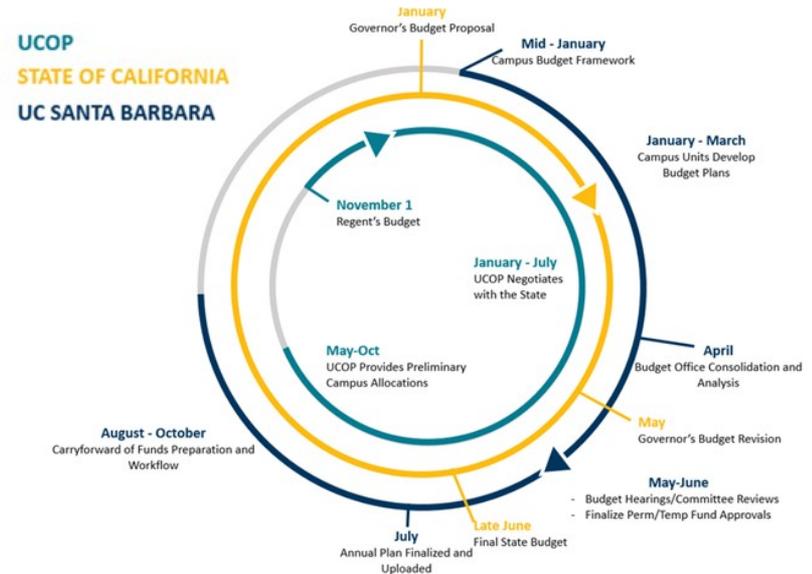
Kerry Bierman

# Annual Plan & Workforce Planning

Michael McGrogan

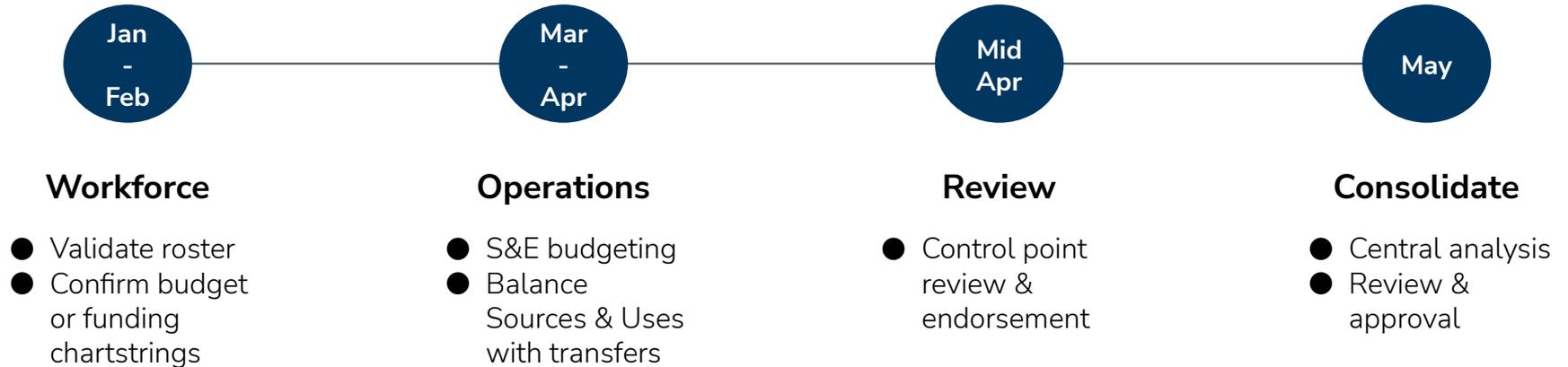
# Annual Budget Plan

- Our new “**Annual Plan**” or **budget cycle** kicked off on January 30.
- Annual Plans will **outline a department’s expected use of resources for the upcoming fiscal year**. Establishing an expenditure plan and identifying the resources to back these plans.
- This will be a proactive planning process, as opposed to the current reactive one.
- Plan by position for all employees on all non-sponsored funds (perm & temp).
- Plan for anticipated non-payroll expenses such as travel or services.



# The Cycle at a Glance

Key Activities from January to April



# Annual Plan Rollout

Coming Soon

***The Annual Plan establishes the campus' official operating budget for the upcoming fiscal year by:***

- Incorporating endorsed workforce planning outcomes
- Integrating non-payroll operating expenses
- Identifying revenue sources, transfers, and planned surpluses / known deficits
- Requiring that all sources and uses balance at submission

# Annual Plan continued

Once approved, the Annual Plan:

- Becomes the budget plan for the fiscal year
- Serves as the baseline for financial management and review (variance reporting)
- Distinguishes permanent base funding from one-time capacity

# Training & Resources

[financemanagement.ucsb.edu/departments/annual-plan-workforce-budgeting](https://financemanagement.ucsb.edu/departments/annual-plan-workforce-budgeting)

- Two courses **required** for access (both available as e-learning)
  - Budget Cycle Concepts training
  - Workforce Planning System training
- Workforce Planning office hours → available by appointment
  - Tuesdays from 10am-12pm, Thursdays from 1-3pm
  - [financemanagement.ucsb.edu/support#office-hours](https://financemanagement.ucsb.edu/support#office-hours)
- EPM Workforce & Annual Plan User Guide and Quick Reference Guides



# System Maintenance Activities

Matt Erickson

# Hypercare Priorities

Support

Training

Communication

Issue  
Resolution

# Looking Back: Issue Resolution

## Fixes and Changes Released *(July - December 2025)*

### Corrections & Defects

fixing something that doesn't work as expected

Type	
Configuration	101
Data	37
Integration	107
Templates/Reports	37
<b>Total</b>	<b>282</b>

### Requirement Changes

changing something from what was originally planned

Type	
Configuration	10
Data	0
Integration	19
Templates/Reports	23
<b>Total</b>	<b>52</b>

# Looking Ahead: Future Enhancements and Maintenance

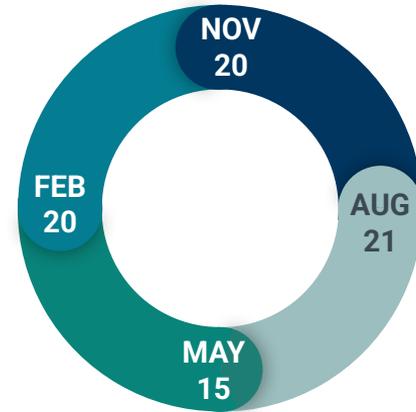
## Enhancements

### Biweekly Deployment Sprints

- 1/05/26 (16 defects, 10 change requests)
- 1/26/26 (22 defects, 9 change requests)
- 2/16/26
- 3/09/26
- 4/06/26
- 4/27/26
- 5/18/26
- 6/08/26
- 6/29/26
- 7/20/26

## Maintenance

### 2026 Oracle Quarterly Releases



# FinHub Reporting Update

Mike Smith

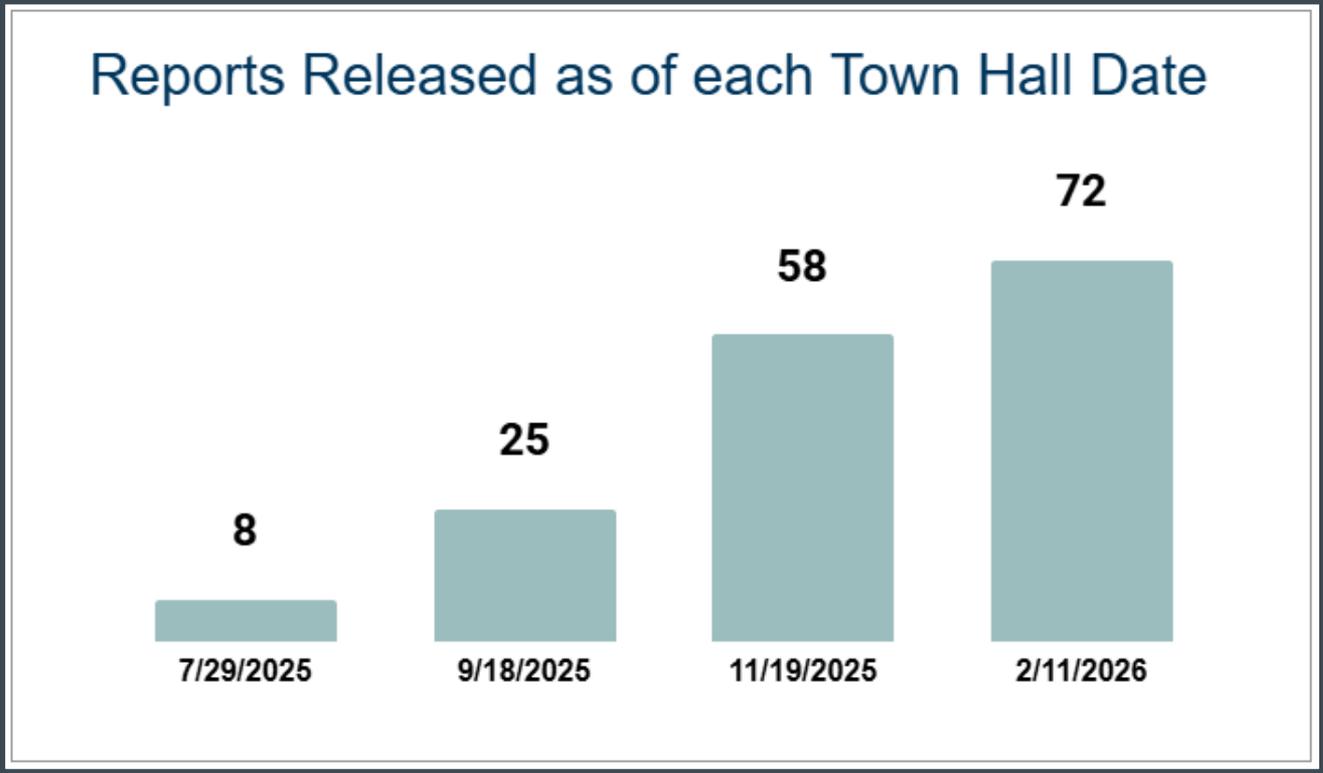
# FinHub Reporting Update

Since the last town hall:

- Released **2** new dashboards
- Released **14** new reports
- Started User Roles & Access Reporting project
- Released dozens of enhancements to existing reports
- Added a “Releases” list to our FMM Reporting page
- Started on the Dashboard Data Glossaries

Dashboards & Release Dates		FinHub UC SANTA BARBARA	
	Dashboard	# of Reports	Released
1	Accounts Payable	4	10/17/2025
2	Budget Planning	1	1/13/2026
3	Central Office	7	8/5/2025
4	Construction Projects	6	11/10/2025
5	Faculty / PI Dashboard	12	10/24/2025
6	General Ledger Dashboard	4	9/8/2025
7	Operating Financials	14	8/12/2025
8	PGM Admin Dashboard	13	9/5/2025
9	UCPath Employee	2	7/29/2025
10	UCPath Payroll	4	7/29/2025
11	Security Dashboard	3	1/16/2026
12	Custom	2	10/29/2025
Total		72	

# FinHub Reporting Update (con.)



# FinHub Reporting Update (con.)

New FinHub reports released since the last Town Hall meeting = 14

Date	# of Reports	Reporting Area	Report Names	Running Total
12/4/2025	3	Operating Financials	Monthly Expenditure Trend Monthly Revenue Trend YTD Spend Plus Projections	61
12/16/2025	1	PGM Admin Dashboard	Payroll Report	62
12/19/2025	1	PGM Admin Dashboard	Detailed Transactions - Encumbrance Transactions	63
1/13/2026	1	Budget Planning	Budget Transaction	64
1/14/2026	1	Operating Financials	Budget vs. Actuals - Consolidated	65
1/16/2026	3	Security Dashboard	FinHub - Row Level Sec FinHub - PGM Admin FinHub - PI Projects	68
1/21/2026	1	Faculty / PI Dashboard	Payroll Report	69
1/22/2026	2	Accounts Payable	Invoice Not Posted to GL Invoice Details	71
2/6/2026	1	General Ledger Dashboard	Cash Management System Transactions	72

# Addressing User Feedback

Available now

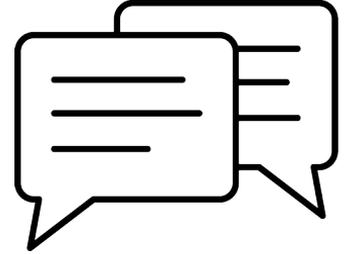
Release Security Dashboard — User Roles & Access **(Jan. 16)**



- Openly available to anyone with FinHub access
- Currently showing user access for:
  - **FinHub - Row Level Security:** Shows FRU-level access by subject for each FinHub user
  - **FinHub - PGM Admin:** Shows security assignment level for each PGM Admin user
  - **FinHub - PI Projects:** Shows project security for each PI/Co-PI
- Dashboard development is ongoing as we move into other financial systems
  - **Systems in Scope:** OFC, Gateway, Concur, EPM, EDM, UCPath, and FinHub

# Addressing User Feedback

Available Now



- Budget Planning dashboard release **(Jan. 16)**
  - Supports Annual Plan & Workforce Budgeting in EPM
- Cash Management System Transactions release **(Feb. 6)**
  - Gives visibility into a greater level of detail for Cash Management transactions, including the merchant ID numbers for **credit card deposits**
- The Encumbrance Transactions Report was released on the Faculty/PI Dashboard **(Feb. 3)**

# Addressing User Feedback

Available Now

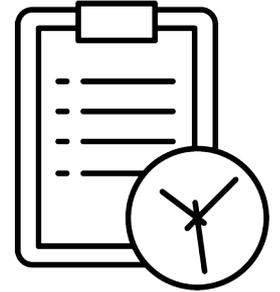
- New weekly releases section on the FMM Reporting page **(Feb. 2)**
- Updated on Tuesdays
- Working toward adding items that are “In Progress”

Releases and Enhancements			
Dashboard	Report	Description of Change	Release Date
Security Dashboard	FinHub - Row Level Sec	Added drill to FRU level on Dept ID and Employee ID	2/4/2026
Security Dashboard	FinHub - PGM Admin	Added drill to FRU level on Dept ID and Employee ID	2/4/2026
Security Dashboard	FinHub - PI Projects	Added prompt and column for Project role Name	2/4/2026
PGM Admin	All	Renamed and reorganized reports and subreports; updates to prompts.	2/3/2026
Faculty/PI	All	Renamed and reorganized reports and subreports; updates to prompts.	2/3/2026
PGM Admin	Award Details	Added Co-PI and Project Manager to the report.	2/3/2026
PGM Admin	Award Details	Added "Role" to the prompts, enabling end users to filter by name and all awards where the person is a PI, Co-PI or Project Manager will be displayed.	2/3/2026
PGM Admin	Project Details	Added Project Manager and Project Analyst to the report and prompts	2/3/2026
PGM Admin	Financial Reports	Tuition and fees are now included directly in the UCPATH Projections (rather than the forecasted section), allowing you to see the full GSR cost in one place and making the remaining balance reflect the true total without needing to reference the Forecasted Remaining Balance.	2/3/2026
PGM Admin	All	Minor changes to make the reports match the Faculty/PI Dashboard	2/3/2026
PGM Admin	All Project Level Reports	Added Project Manager as prompt/filter	2/3/2026
PGM Admin	All	Concatenated Award number, Award name and Project Number, Project Name to prompts for more transparency in what award or project is being selected.	2/3/2026
Faculty/PI	Encumbrance Detail	New report released to show detailed transactions for non-payroll commitments/encumbrances	2/3/2026
Faculty/PI	Financial Reports	Tuition and fees are now included directly in the UCPATH Projections (rather than the forecasted section), allowing you to see the full GSR cost in one place and making the remaining balance reflect the true total without needing to reference the Forecasted Remaining Balance.	2/3/2026
Faculty/PI	All	Minor changes to make the reports match the Faculty/PI Dashboard	2/3/2026



# Addressing User Feedback

Coming Soon



- Release Procurement Dashboard → **2** reports currently planned
- Release Travel & Entertainment Dashboard → **5** reports currently planned
- Report to reconcile FlexCard transactions
  - Answers what hit the default and where it is now
- Release new reports to existing dashboards
  - Over **90** unpublished reports remain in the inventory
- Release more reports to the Security Dashboard
  - **Systems in Scope:** OFC, Jaggaer, Concur, EPM, EDM, UCPath, and FinHub

# Addressing User Feedback

Coming Soon

## Dashboard Data Glossaries

- Each dashboard to have a glossary page with key data elements and their definitions
- Convenient and useful information at your fingertips
- Part of our broader Data Governance effort



Term	Definition	Example Usage	Abbreviation	Synonyms / Alias
Award Organization	Awards are assigned to a particular FRU. This FRU is responsible for the administration of the Award.	We need to contact someone from the Award Organization to discuss our budget.		
Budget	A set amount of money to be spent as part of an Award or Project. Budgets in the PGM Admin dashboard only appear if they have been baselined in the PGM module.	We haven't spent enough of the budget on this project.		
Burn Rate Delta	The difference between a how much money has been spent on an Award to-date and how much is expected to have been spent, based on its length. A positive percentage indicates that more money is expected to have been spent, a negative indicates that more money has been spent than expected.	The Burn Rate Delta of this award indicates that we're spending too much money on coffee.		
Encumbrances	Money that has been set aside in the GL to be spent for a particular purpose defined in Gateway through a Purchase Order.	We have a significant amount of money in Encumbrances that need to be closed.		
Forecasted Budget	Amounts expected to be spent on a project that fall outside of the UCPath Commitments. These include tuition and GSHIP and any other expenses that need to manually be entered in the Projects Forecasting feature of EPM.	The forecasted budget needs to be increased to plan for the addition of a GSR.		
PGM Award Number	An identification number used to categorize an amount of money that has been provided to	The sponsored Award will end in 90 days.		

**Stretch break!**

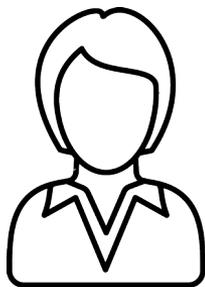
5 minutes

# Projects & Grants Management Update

Lynsey Trueman

# Which system do I use?

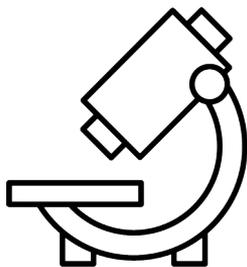
How different users access Sponsored Projects & Faculty Funds data



FinHub

## PGM Admin Dashboard:

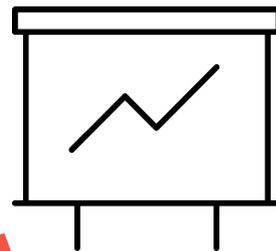
Staff who administer Sponsored Projects and/or Faculty Funds



FinHub

## Faculty/PI Dashboard:

Faculty who are Principal Investigators, Co-Principal Investigators, or have Faculty Funds in PGM



Oracle

## PGM:

Research Financial Analysts and Central Offices

# Addressing Common Questions

How can I access the information I need?

## Why can't I log into Oracle PGM to view data?

Only Research Financial Analysts can access PGM directly. The **Admin Dashboard** and **Faculty/PI Dashboard** provide administrators and PIs with financial information and reports for Sponsored Projects and Faculty Funds.

## I don't know what my faculty are seeing on their dashboard. How can I help them?

The Admin Dashboard and PI Dashboard **display the same data and reports**, so this is *not* an issue. They are essentially the same tool showing identical information, just with different access and security restrictions.

# Recent Enhancements in FinHub

## PGM Admin Dashboard & Faculty/PI Dashboard

- Additional reports have been created and released; financial and detail data needed for Sponsored Projects and Faculty Funds from PGM is now available directly within the PGM Admin and Faculty/PI Dashboard reports
- Enhanced the PGM Admin and Faculty/PI Dashboard reports in FinHub to improve day-to-day usability and access to payroll and financial data
- Added a Payroll Report that includes UCPath Projections and Forecasts, allowing staff to view current payroll activity and future payroll impacts in one place
- Further aligned the Admin & PI Dashboards so both now display the same set of reports, ensuring staff and faculty are reviewing identical information

# EPM Project Forecasting

- What EPM Project Forecasting is used for:
  - UCPATH Projections
  - Manual Forecasts
- Implemented significant updates to EPM Project Forecasting to improve payroll lien calculations using UCPATH data
- **Upcoming Training:** EPM Manual Forecasting
  - Tuesday, February 24 from 9-10:30am (virtual)

# Addressing Common Questions

## Sponsored Projects & Faculty Funds

**How are award actions for Sponsored Projects being prioritized by Extramural Funds (EMF)? What should I do if my dept. or faculty member receive a notification from an agency related to an award status?**

EMF is prioritizing **award requiring closeout with the sponsor**; they are in communication with the agencies issuing awards, as well as the Post-Award Services Leads who handle award management for departments.

**Is Academic Affairs addressing Faculty Fund awards that didn't map to PGM?**

Yes. If you discover any projects that were omitted from conversion to PGM, submit a [PGM Request \(Faculty Funds\) ticket](#).

# Training & Support Resources

Guidance to assist you and your faculty

- **In Progress:** Updates to [PGM webpage](#) and [Faculty webpage](#) on FMM website
  - Clear information around who accesses what system; additional guides and resources for faculty/PI users coming soon
- Faculty/PI Dashboard Roadshows recorded for Faculty/PI reference
  - Facilitated for Office of Research, MLPS, College of Engineering, and AARS
- **Coming Soon:** Clear guidance and standardized processes for payroll reconciliation

***If faculty or staff are experiencing challenges using the dashboard reports, please reach out to Lynsey Trueman directly at [ljknut@ucsb.edu](mailto:ljknut@ucsb.edu) for assistance***

# Reconciliation Update

Sandra Featherson

# Reconciliation: *Non-Sponsored Operating Funds*

- **Change:** Detailed to High-Level Review
- Monthly Review/Quarterly Signoff
- Use of FinHub Reports - Operating Financials Dashboard
  - Budget to Actual
  - Monthly Trend
  - GL Expenditure Summary
- Resources:
  - [Reconciliation Guidance](#) QRG & Template on Office of Financial Training website
  - **Upcoming Training:** Thursday, February 19 from 10:30am-12pm (virtual)

# Training Update

Sandra Featherson

# Office of Financial Training

## Business Officer Roundtable



# Business Officer Roundtable Recap

- 64 attendees
- Key outcomes identified:
  - Wins
  - Items to “Stop”
  - Items to “Start”
- Next steps:
  - Sharing outcomes with project leadership
  - Establish Communities of Practice with focused chats/spaces
  - Report/Updates at next Town Hall

# FMM: A six-word memoir

We are all in this together

Living in a state of confusion

New adventure riddled with anxiety and learning

Learning by doing and helping others

**Patience tested, chaos embraced, system loading**

Daily team collaboration to survive FMM

I want to drill you down

Free soloing a steep learning curve

Am I supposed to understand this?

A little lost, but I survived

# Training Update

## Available Now

- EPM Manual Forecasting Training (Tues. 2/24 from 9-10:30am)
- Whatfix for Transfers of Expense (TOE)

## Coming Soon

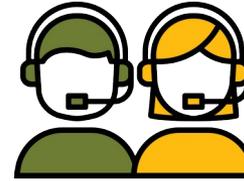
- Lab training for FinHub, Transfers, Project Forecasting
- Core Financial Principles Program → schedule available on OFT website
- Business Officer/Finance Manager checklist
- Updates to Office of Financial Training website

***Suggestions or feedback? Please submit them via our [OFT Request Google Form](#)***

# Next Steps

Christian Villaseñor

# How do I get help?



Submit a Ticket [financemanagement.ucsb.edu/request-help](https://financemanagement.ucsb.edu/request-help)

## Call the Help Desk

805-893-5400

Monday - Friday, 10am-3pm

## Attend Office Hours

**Topics:** CCOA, Concur, EPM Project Forecasting, EPM Workforce Planning, Procurement, PGM (Sponsored Projects & Faculty Funds), Reporting, TOE

SUN Feb 1	MON 2	TUE 3	WED 4	THU 5	FRI 6	SAT 7
	<ul style="list-style-type: none"><li>1pm PGM Sponsored Pro</li><li>2pm EPM Project Forecat</li></ul>	<ul style="list-style-type: none"><li>9am Procurement Office</li><li>10am EPM Workforce Pla</li><li>1pm Concur Office Hours</li><li>1pm Reporting Office Ho</li><li>3 more</li></ul>	<ul style="list-style-type: none"><li>1pm PGM Faculty Funds t</li><li>2pm EPM Project Forecat</li></ul>	<ul style="list-style-type: none"><li>10am Equipment Manage</li><li>10:30am FlexCard Office</li><li>1pm EPM Workforce Plan</li></ul>		
8	<ul style="list-style-type: none"><li>1pm PGM Sponsored Pro</li><li>2pm EPM Project Forecat</li></ul>	<ul style="list-style-type: none"><li>9am Procurement Office</li><li>10am EPM Workforce Pla</li><li>1pm Concur Office Hours</li><li>1pm Reporting Office Ho</li><li>3 more</li></ul>	<ul style="list-style-type: none"><li>1pm PGM Faculty Funds t</li><li>2pm EPM Project Forecat</li><li>3pm Transfers of Expens</li></ul>	<ul style="list-style-type: none"><li>10am Equipment Manage</li><li>10:30am FlexCard Office</li><li>11am CCOA Office Hours</li><li>1pm EPM Workforce Plan</li></ul>	13	14
15	<ul style="list-style-type: none"><li>1pm PGM Sponsored Pro</li><li>2pm EPM Project Forecat</li></ul>	<ul style="list-style-type: none"><li>9am Procurement Office</li><li>10am EPM Workforce Pla</li><li>1pm Concur Office Hours</li><li>1pm Reporting Office Ho</li><li>3 more</li></ul>	<ul style="list-style-type: none"><li>1pm PGM Faculty Funds t</li><li>2pm EPM Project Forecat</li></ul>	<ul style="list-style-type: none"><li>10am Equipment Manage</li><li>10:30am FlexCard Office</li><li>1pm EPM Workforce Plan</li></ul>	20	21
22	<ul style="list-style-type: none"><li>1pm PGM Sponsored Pro</li><li>2pm EPM Project Forecat</li></ul>	<ul style="list-style-type: none"><li>9am Procurement Office</li><li>10am EPM Workforce Pla</li><li>1pm Concur Office Hours</li><li>1pm Reporting Office Ho</li><li>3 more</li></ul>	<ul style="list-style-type: none"><li>1pm PGM Faculty Funds t</li><li>2pm EPM Project Forecat</li><li>3pm Transfers of Expens</li></ul>	<ul style="list-style-type: none"><li>10am Equipment Manage</li><li>10:30am FlexCard Office</li><li>11am CCOA Office Hours</li><li>1pm EPM Workforce Plan</li></ul>	27	28

FMM Office Hours  
Events shown in time zone: (GMT-08:00) Pacific Time - Los Angeles  
[Add to Google Calendar](#)

[financemanagement.ucsb.edu/support#office-hours](https://financemanagement.ucsb.edu/support#office-hours)

# Next Steps

*Next FMM Town Hall in Spring  
2026! (date TBD)*

## Action Items:

- Ensure that all EPM Workforce Planning & Annual Plan users complete required training courses
- Review guidance and resources for Workforce Planning, EPM Project Forecasting, Reconciliation, and FinHub (incl. PGM Admin & PI dashboards)
- Attend office hours if you need assistance with new tools or processes
- [Submit a ticket](#) and check the [Known Issues Tracker](#) if you notice a problem

## Reminders:

- Subscribe to the [FMM mailing list](#) and [Office of Financial Training mailing list](#) for project news and training updates

Q&A

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